

ciao bella WEDDING PLANNING

First and foremost Congratulations!

Congratulations!!! We would love to help assist you with planning your Dream Wedding Day! Thanks for inquiring with Ciao Bella Wedding & Events to provide you with excellent services.

First, let's get to know a little more about your wants and needs! What do you have planned thus far? Do you have all your vendors already? If not we can help assist with this as well we know how difficult it can be to plan especially with a busy life schedule, so we are ready to jump in and fill your shoes to be at every meeting for you.

A lot of our vendors are exclusive with us, if you do have any vendors you would like to use, please let us know and we can discuss.

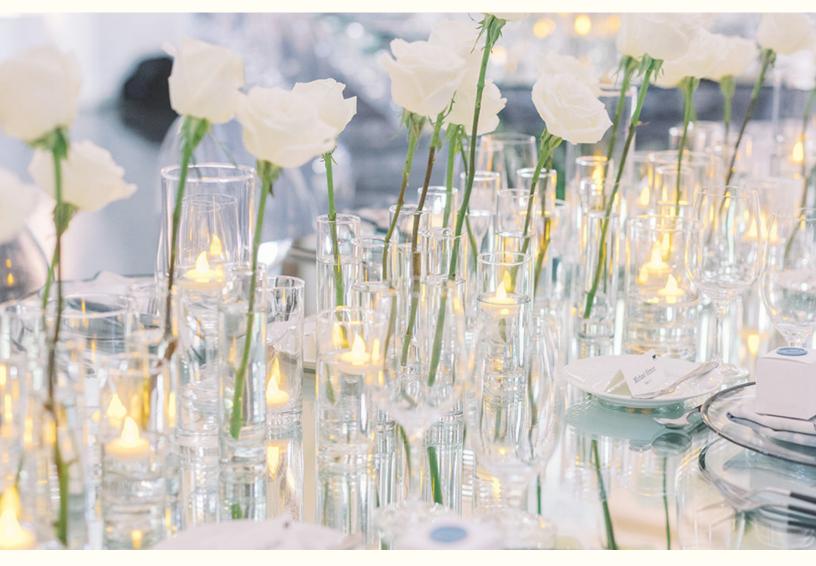
We are your one stop shop for all your Wedding needs. We would love to help assist you in building your bundle with everything you want for your Dream Day. We are looking forward to making your dreams into a true reality!

CEO + FOUNDER
CHRISTINA SORENSEN
CIAOBELLAWEDDINGPLANNING.COM

xoxo Christina Sovensen

Call for a free consultation with one of our Planning Pros.





WHAT ABOUT US

Ciao Bella Wedding & Events is ready to roll out the 5 Star Experience for you! We are a talented team with over 20 years of combined experience. Our experts have an abundance of knowledge in the Wedding and Event Planning industry. We specialize in Estate and upscale Weddings. Our team has produced hundreds of local Weddings + Events up and down the west coast. By doing all these amazing and spectacular Weddings and Events, our Company's has become very reputable. We are known as your "GO-TO" Planners.

Schedule a Consultation

THE ADVANTAGES

- Each Wedding package includes your own personal Wedding Designer & Stylist
- We will assist you with curating a custom design unique to your specific needs, if you are a, minimalist, or you want an edgy or trendy design, we work with any style.
- You can also order items custom made from us as well.
- Get a member card for your new customers.

Your Wedding Inganizer

A wedding organizer is a wedding professional who assists destination couples. This can be as little or as much as needed in planning and coordinating their wedding day. With the help of a local and establish wedding planner, they will assist you with selecting the most reputable companies, and high quality vendors. Ones you can definitely trust on such a spectacular and important day.





Our Service

- Meeting
- Budget Planning
- Venue selection
- Wedding Coordination

Create Your Dream Wedding With Us

Call us for More Information



949-514-1651



CiaoBellaWeddingPlanning@gmail.com



You will have your very own personal planner and creative designer to help you portray the style and look you have always dreamed about. After choosing your planner, service package and saving your date with us, we can then start to customize and all-inclusive, Wedding package for you, to best suit your needs.



MINIMAL PLANNING

Prices Start From \$5,500



PARTIAL PLANNING

Prices Start From \$7,500



FULL PLANNING

Prices Start From \$15,000



CiaoBellaWeddingPlanning@gmail.com



CiaoBellaWeddingPlanning.com

CALL US FOR MORE INFO



949-514-1651

Ciao Bella Service Packages

DAY OF PLANNING \$2,500

- This is for the couple who has most everything Planned. They don't need much besides us to take over.
- Included 3 weeks of Planning takeover
- Day Of Coordination + Rehearsal
- 1 venue walkthroughs to go over logistics and layouts + wedding items & placement
- Set up all your wedding Décor
- Provide you with your custom Timeline
- Ciao Bella Team Ceremony Coordination guide you through the line up
- Cocktail hour set up
- Reception set up
- Custom Timeline & Layouts made and distributed to your vendors
- On site Manager
- Tying up loose ends coordination with your vendors for 1 month prior to your big day
- Contact all of your vendors / Answer any questions they have
- Vendor Coordinations
- Executing the day according to the timeline
- Wedding & Timeline Management
- Wedding Coordinator to make sure the Wedding runs smoothly with you and all of your vendors







Ciao Bella Service Packages

MINIMAL PLANNING \$4,500

- This is for the couple who needs a little more help and wants more time to relax leading up until the big day. This is for the couple who also has some things planned. They only need 3-4 more vendors and help selecting the best ones for the best prices.
- 1-3 months out of Wedding Planning & guidance
- Day Of Coordination + Rehearsal
- CBWP Wedding Checklist
- 1–2 virtual walkthroughs to go over the venue logistics and layouts + wedding items & placement
- Set up all your wedding Décor
- Provide you with your custom Timeline
- Ciao Bella Team Ceremony Coordination guide you through the line up
- Cocktail hour set up
- Reception set up
- Custom Timeline & Layouts made and distributed to your vendors
- On site Manager
- Tying up loose ends coordination with your vendors for 1 month prior to your big day
- Contact all of your vendors / Answer any questions they have
- Vendor Coordinations
- Executing the day according to the timeline
- Wedding & Timeline Management
- Wedding Coordinator to make sure the Wedding runs smoothly with you and all of your vendors









Ciar Bella Selvice Packages

PARTIAL PLANNING \$6,500

- This is for the couple needs more than just a few vendors, who needs at least 3–6 months out of Planning. This package is ideal for couples who can not attend meetings and needs more assistance planning from a far. They need a lead to help jump start their planning, We can assist you with figuring out the logistics help create a unique and one of a kind design to tel your story, along with wrapping it all up in the end! You tell us which part of the process you are in and we'll swoop in and save the day! It's Paired with Day of Coordination so you get flawless wedding execution.
- Day Of Coordination + Rehearsal
- Virtually Planning Assistance
- Up to 5 Zoom meetings available scheduled at your convenience
- Wedding Checklist
- 1-2 virtual venue walkthroughs to go over logistics and layouts + wedding items & placement

Wedding Venue Access and Virtual Appointment Tours / scheduling of tours

- CBWP list of our top Handpicked Venues
- Set up all Décor / Follow your Timeline
- Ciao Bella Team Ceremony Coordination guide you through the line up
- · Cocktail hour set up
- Reception set up
- Custom Timeline & Layouts made and distributed
- On site Manager
- Tying up loose ends
- Contact all of your vendors / Answer any questions they have
- Vendor Coordinations
- Executing the day according to the timeline
- Wedding & Timeline Management

FULL PLANNING \$12,000

- Full Service Wedding Coordination packages are for the couple who want a full-time wedding professional overseeing every aspect of their wedding day or or wedding weekend. This wedding planning is ultimately for the Bride who wants to be involved with picking and choosing but letting us do the heavy lifting while they sit back and relax knowing everything is under control. This is for the Bride who want full relaxation leading up to the day knowing that all loose ends are tied securely. This package includes (but is not limited to) the following below.
- 6-12 months out of Planning to save you mostly on time & money
- White glove full service
- Wedding Venue Access and Virtual Tours / scheduling of tours
- CBWP list of our top Handpicked Venues
- Day Of Coordination + Rehearsal
- Set up all Décor / Ciao Bella Team Ceremony Coordination
- 12 Month Checklist
- Wedding financial negotiator
- 6-12 Months out of communication
- Unlimited face to fac meetings if you would like or scheduled Zooms
- 1 Final Walkthrough -Tie up all loose ends go over all logistics
- We will provide you with a final venue walkthrough the week before the wedding
- Will provide you with Layouts to give to all of your Wedding Vendors
- We will help you with any or all Rentals if needed
- Set up Weddings items you have purchased or got through us
- Coordination of all Vendor arrivals
- Will provide you with a Timeline + Timeline management / Timeline + Vendor Timeline / Help you with all the Details







Ciao Bella Service Packages

ALL INCLUSIVE PLANNING \$15,000

- One of our most lit packages by far! Ideal for the couples who needs most everything designed and planned for them. Who wants to bundle a package with us knowing they will be saving the most time and money this way. We will customize a Proposal to best suit your needs. This is for the couple who is at the beginning stage of their engagement and wants a stress free Planning Process. We handle all vendor communication, logistics & creating the ultimate guest experience. Your happily ever after awaits you, with unforgettable memories that will last a lifetime!
- Wedding Venue Access and Appointment Tours / scheduling of tours
- CBWP list of our top Handpicked Venues
- Day Of Coordination + Rehearsal
- Wedding Checklist
- 2 venue walkthroughs to go over logistics and layouts + wedding items & placement
- · Set up all Décor / Follow your Timeline
- Ciao Bella Team Ceremony Coordination guide you through the line up
- Cocktail hour set up
- Reception set up
- Custom Timeline & Layouts made and distributed
- On site Manager
- Vendor recommendations, negotiations and bookings
- · Contract review
- Vendor Management / Vendors Layouts + Timeline distribution
- Creation and execution of a design scheme
- Assistance and guidance in ordering save–the–dates, wedding invitations and all printed materials
- Wedding favors & custom labels
- Grand Departure accommodations, transportation and child care if needed
- Marriage License
- Wedding Etiquette assistance
- Paper Goods and Sinage custom made
- Unlimited professional advice
- Unlimited meetings and coordination time
- Attendance at all vendor meetings
- Confirming all details with the appropriate vendors prior to the wedding
- Facilitating the ceremony rehearsal & coordination
- Tying up loose ends
- Contact all of your vendors / Answer any questions they have
- Vendor Coordinations
- Executing the day according to the timeline
- Wedding & Timeline Management
- Coordinating and assisting with the setup of the ceremony and reception
- Setup of wedding accessories such as guest book, place cards, favors, etc.
- Coordinating pinning of boutonnières and ensuring VIP's receive flowers
- Acting as the point of contact for all vendors
- · Assisting the family, wedding party and guests as needed
- Distributing final payment and gratuity to vendors
- Providing a stocked emergency kit
- Dealing with any unforeseen hiccups
- Coordinate load-out / Vendor inventory sign off











Teremony & Reception	Wardrobe & Beauty
Ceremony site Reception site Officiant Marriage license Catering Bar & drinks Bride's cake Groom's cake Rentals Couple's transportation Music Tips	Bride's dress Headpiece and veil Bride's shoes Lingerie Jewelry and accessories Groom's tuxedo Groom's shoes Groom's accessories Bride's and groom's rings Hair and makeup Mani / pedi Teeth whitening
Ceremony decorations — Ceremony decorations — Bride's bouquet — Bridesmaid bouquets — Flower girl accessories — Corsages — Boutonnieres — Reception centerpieces — Ring pillow	Save-the-date cards Invitations and envelopes Programs Seating & menu cards Thank-you cards Guest book Postage Calligraphy
 Chotography Wedding photographer Bridal session Engagement session Videography Wedding album Parent albums Prints for venue 	Gifts & Favors Bridesmaid gifts Groomsmen gifts Attendant gifts Parent gifts Officiant gift Bride & groom gifts Favors TOTAL

PLANNING CHECKLIST

for the wedding of Evan & Maron

decide on a date	block off hotel rooms
determine your budget	purchase wedding attire
find & book venue	order save the dates
find & book reception site	order invitations
find & book photographer	decide on wedding parties
find & book videographer	set up a registry
find & book coordinator	find & book hair stylist
find & book florist	find & book makeup artist
find & book officiant	find & book transportation
find & book caterer	set up a wedding website
find & book bartender	find shoes & accessories
put together a guest list	choose attire for wedding parties
determine color scheme	purchase gifts for loved ones
schedule engagement photos	purchase gifts for each other
schedule cake tasting	purchase rings for each other
decide on final menu	look into honeymoon ideas
priorities &	other notes:
TIPS FOR VENDORS	MARRIAGE LICENSE
PHONE CHARGERS	EMERGENCY KIT

WEDDING CHECKLIST

12 I	MONTHS BEFORE	3 MONTHS BEFORE		
	MAKE A GUEST LIST		CREATE SEATING CHART	
	DECIDE ON STYLE AND THEME		CHOOSE GUEST FAVOURS	
	CHOOSE A BRIDAL PARTY		MEET WITH THE OFFICIANT	
	BOOK A VENUE		HAIR AND MAKEUP TRIAL	
	HIRE PHOTOGRAPHER		BOOK TRANSPORT	
	HIRE BAND AND DJ		CHOOSE CEREMONY SONGS	
	WEDDING DRESS SHOPPING			
		1 M	ONTH BEFORE	
9 M	IONTHS BEFORE		DRESS FITTING	
	SELECT CATERER		PICK UP THE MARRIAGE LICENSE	
	SELECT INVITATIONS		WRITE WEDDING VOWS	
	BRIDESMAID DRESSES		FINALIZE THE GUEST COUNT	
	BOOK FLOWERS			
	WEDDING WEBSITE	1 W	EEK BEFORE	
	ORDER INVITATIONS		PRACTISE WEDDING VOWS	
			MANI & PEDI	
6 M	IONTHS BEFORE		FACIAL TREATMENT	
	CHOOSE WEDDING RINGS		HAIR APPOINTMENT	
	BOOK HONEYMOON			
	SCHEDULE WEDDING SHOWER	AFT	ER THE WEDDING	
	SEND INVITATIONS		SEND THANK YOU CARDS	
П	ORDER WEDDING CAKE		SHARE PHOTOS	

CIAO BELLA WEDDING SERVICES CONTRACT 2023-2025

Name of clients: and
Today's Date:
Venue Location:
Date of Event or Wedding:
Thank you for choosing the Ciao Bella Weddings & Events for your Dream Day!
Wedding Services.
You have chosen the :All-Inclusive Planning 6-12 Months of Planning \$15,000
Full Planning 6-12 Months of Planning \$12,000
Partial Planning 3-6 Months of Planning \$6,500
Minimal Planning 1-3 Months of Planning \$4,500
Day of Planning 3 weeks of Planning \$2,500
Staffing \$350 per staff required /1 per 50 guests needed / Ex. 3 needed for 150 guests
All Packages include your very own personal Day of Coordinator and Rehearsal Coordination
For a Total amount of :
As your Wedding Manager, and your Wedding Planner or Day of Coordinator if you need any assistance or have any questions along the way we would be happy to help. We will ensure you all your wants and needs are met. We are a team of professionals, now at your service. It's a pleasure rendering business with you. We look forward to making all of your dreams into a reality. A deposit of 50% is due upon signing: The Remaining amount of: \$ is due 1 month prior to the Wedding on Wedding Date is Checks are made payable to: Ciao Bella Weddings Mailed to: 109 Outpost Irvine Ca 92620. We do accept all major credit cards, there is a 3.75% processing fee on the total amount you need to charge. If you would like to use a cc we can send you a credit card authorization form.
I declare the foregoing information is true to my knowledge and correct. I authorize this verification.
X
Client Signature Date Signed:
The undersigned hereby and authorizes this agreement. The undersigned agrees to pay the amount stated in proposal

The undersigned hereby and authorizes this agreement. The undersigned agrees to pay the amount stated in proposal upon presentation of billing. In the event it becomes necessary for an attorney all fees and costs incurred in the collection of the monies due under said proposal / contract. These packages are services provided. It does not include pricing for each vendor or costs for how much each would be. The estimated costs and fees will be enclosed in the proposal, once we have established what it is you need. All payments are non-refundable.

Ciao Bella Wedding & Events |. 109 Outpost Irvine ca 92620
Thank you for choosing Ciao Bella for your Wedding or Event Planning needs.
We strive to deliver the best products and quality service you can trust.
www.CiaoBellaWeddingPlanning.com
Ciao Bella Wedding & events 949. 514. 1651

ciao bella

DESIGNER | DECORATOR | STYLIST

You want your wedding to be elegant and understated, natural and refined, luxurious without being opulent, sophisticated but in no way a cliché. You want an honest experience that is uniquely and truly yours, an everlasting memory and experience you will hold dear for a lifetime. And you want a leading wedding planner, a confidante that you trust to make everything about your event work exactly the way you imagine it to be. Look no further you came to the right company'!







CONTACT US

©CiaoBellaWeddingAndEvents