

# Welcome

## RENOWN Suite B

A boutique venue in the heart of Park Hill

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## *Welcome*

At Renown Suite B, our mission is to create unforgettable experiences in a charming, intimate setting. We specialize in hosting a wide array of social and corporate events. From birthday celebrations and wedding showers to team-building retreats and product launches, we provide a stylish, personalized space perfect for every occasion. Our commitment to exceptional service and unique decor ensures that every event is memorable and meaningful. At Renown Suite B, we turn moments into memories, making your special events truly unforgettable.

## *Discover*

In the heart of North Little Rock's historic Park Hill, Renown Suite B is a boutique venue that is just the right size for smaller private affairs. With approximately 950 square feet of multipurpose gathering space, Renown Suite B offers a modern industrial warehouse vibe as a backdrop for any occasion.

## *About us*

Renown Suite B is an open concept space with limitless possibilities for creating whatever you can imagine, from an intimate atmosphere for life milestone events like birthday parties, bridal or baby showers, rehearsal dinners or even a micro wedding or minimony, to the just right ambiance for a corporate luncheon, professional development, workshops or classes. Renown Suite B is also available to local private music instructors for small recitals, workshops or master classes.

# FAQ

- What are your business hours?

Our business hours are Monday – Saturday, 10:00am – 5:00pm.

Event hours are:

Monday - Thursday: 9:00am - 9:00pm, 8:00am - 9:00pm for All Day bookings

Friday - Sunday: 9:00am - 10:00pm, 9:00am - 10:00pm for All Day bookings

We also offer:

Shower Sundays: 10:00am - 3:00pm or 5:00pm - 10:00pm

- Do I need to schedule a time to view the venue?

Yes, because we don't want to interrupt an ongoing event, we do require appointments.

- How can I make an appointment?

We'd love the opportunity to meet in person and visit with you about your event. You can give us a call at: 501.288.9012 or drop us an email at: [info@renownsuiteb.com](mailto:info@renownsuiteb.com).

- What is the capacity of the venue?

Renown Suite B is approximately 950 square feet and generally accommodates 50 guests depending on the event.

- What forms of payment do you accept?

We require a credit card to be on file during the entirety of your event. We accept Visa, MasterCard and American Express

- How can I put a hold on a specific date and time?

To hold a specific date and time we require a signed contract along with a deposit of 50% of the total. The balance will be due 30 days prior to the event start date, plus a \$200 refundable damage deposit.

- What if I change my mind and want a different date?

We understand that plans can change. If, within 30 days of the original booking date you request a date and time change, providing the new requested date and time are available, we will honor your original deposit. Changes may not be made beyond 30 days of the original booking date. Should postponements be necessary due to Acts of God or governmental actions such as lock downs, we will make every effort to work with you to reschedule within one year from the originally scheduled date.

## More FAQ

- What if I decide to cancel?

Except for the damage deposit, unless due to Acts of God or governmental actions, *all payments are nonrefundable*. If cancellation notice is received prior to 48 hours of the event start date and time, the \$200 damage deposit will be refunded.

- May we serve food?

Yes. Food may be served. We recommend using professional caterers. We have a small kitchenette that may be used for food staging, but there is no on premises cooking.

- May we serve alcohol?

We allow *only* champagne, wine and beer to be served. A licensed bartender and a security guard are required for which there is an additional charge.

Have more questions? We'd love to hear from you. Drop us a line at:  
[info@renownsuiteb.com](mailto:info@renownsuiteb.com).

*Let's get together*

We'd love to have you visit Renown Suite B to see how it will accommodate your special occasion. Just give us a ring at 501.288.9012 or drop an email at [info@renownsuiteb.com](mailto:info@renownsuiteb.com) to let us know when it would be convenient for you.

We can't wait to meet and get to know more about you and how we can help make your affair everything you can imagine.

# RENOWN

## *Suite B*

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### *Pricing*

Because we feel the best policy is being upfront and transparent, we want to let you know our pricing so that you can make more informed decisions with regard to your budget and other needs. The following are options we offer, but if you need something more custom we are happy to work with you.

The Basic

Special Events

Shower Sundays

Recital Package

# The Basic Option

Here's the answer you've been looking for if you just need a little extra space for a collaborative workspace, a photo shoot, a music video staging or maybe a pop-up shop.

## Pricing

### Monday – Thursday rates:

9:00am – 9:00pm  
\$50 /hour (4 hour limit)

### Friday - Sunday rates:

9:00am – 10:00pm  
\$65/hour (4 hour limit)

### Included:

- Approximately 950 square feet of street level space
- 4 restrooms (2 ADA)
- Professional staff on-site at all times

### Other Info:

Time includes setup, event time and breakdown. \$100 damage deposit, refundable after insuring no damage and assuming any cancellation notice has been given within 48 hours prior to the event.

# Special Events

This is for you if you're looking for the ideal spot for a private gathering or a corporate event.

## Pricing

### Monday – Thursday rates:

9:00am – 9:00pm

\$150 /hour (2 hour minimum)

\$100/hour each additional hour (maximum 8 additional hours)

All Day Rental (9:00am – 10:00pm) \$1,200

### Friday - Sunday rates:

9:00am – 10:00pm

\$200/hour (2 hour minimum)

\$100/hour each additional hour (maximum 8 additional hours)

All Day Rental (9:00am – 10:00pm) \$1,500

Time includes setup, event time and breakdown. \$200 damage deposit, refundable after insuring no damage and assuming any cancellation notice has been given within 48 hours prior to the event, minus a \$25 cleaning fee.

## Amenities

- Approximately 950 square feet of street-level space
- 60" (4) round tables seating 8 -10
- 48" (6) round tables seating 6 - 8
- 32" (4) round tables seating 4
- Chairs (seating up to 50)
- Tablecloths and chair covers
- 6' rectangular tables (4)
- Use of small kitchenette for food staging
- Outside catering welcome
- 4 restrooms (2 ADA)
- On-site parking
- Professional staff on-site at all times



# Shower Sundays

Looking for a cozy spot to host a bridal or baby shower for 30 of your closest friends and family? You've just found it! Renown Suite B offers a Shower Sunday Package to make your party planning easier.

## 30 Guests - \$500

### Hours:

We offer two time slots: 10:00am – 3:00pm Or 5:00pm – 10:00pm

### Included:

- Approximately 950 square feet of street-level space
- 60" (4) round tables seating 8 -10
- 48" (6) round tables seating 6 - 8
- 32" (4) round tables seating 4
- Chairs (seating up to 30)
- 6' rectangular tables (4)
- Tablecloths and chair covers
- Use of small kitchenette for food staging
- Outside catering welcome
- 4 restrooms (2 ADA)
- On-site parking
- Professional staff on-site at all times

Time includes setup, event time and breakdown. \$150 damage deposit, refundable after insuring no damage and assuming any cancellation notice has been given within 48 hours prior to the event, minus a \$25 cleaning fee.



# Private Music Instructor Package

Renown Suite B is perfect for the private lesson music instructor looking to host their recitals, rehearsals, workshops and master classes.

## Recital ~ Workshop ~ Master Class

\$125/hour (2 hour minimum, 4 hour maximum)

### Includes:

- Seating for up to 50 guests
- Backstage seating provided for performers
- 6' rectangular tables (2) for serving refreshments
- Available for additional fee:  
Instruments, Music stands, microphones, amplifiers and other equipment

\$100 damage deposit, refundable after ensuring no damage and assuming any cancellation notice has been given within 48 hours prior to the event, minus a \$25 cleaning fee.









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# THANK *You*

We'd like to take this opportunity to thank you again for considering Renown Suite B. We look forward to serving you.

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