

2025

# SERVICE GUIDE

Kristen Capito
WEDDINGS & EVENTS



Hey there,

At Kristen Caputo Weddings & Events, we understand that every couple is unique and wedding planning should reflect that uniqueness. We pride ourselves on creating memorable events that last a lifetime without the added stress or mile long to do list. We make planning your special day fun and exciting! After all, this is going to be the best day of your life.

Our main goal at Kristen Caputo Weddings & Events is to make your planning experience both enjoyable and stress-free. We are thrilled to provide a variety of services, including Full-Service Planning, Partial Planning, and Wedding Coordination. Each option is designed to match your specific needs, making sure that your wedding planning experience is one you'll joyfully remember.

On the big day, you can rest easy knowing that everything is being taken care of behind the scenes, so you get to be in the present and enjoy every moment of your wedding day!

Kristen Caputo Weddings & Events



# FULL-SERVICE PLANNING

#### **AVAILABLE 12+ MONTHS**

Our Full-Service package is perfect for couples just starting their planning journey, who want to be part of the process but may not have the time to handle all the details or might be unsure where to start. With our guided, seamless approach, you can enjoy every step of the planning process.

Highlights

- Phase-based planning approach personalized to you and your event
- A top-notch vendor team that fits your needs
- Full design concept and execution of the ceremony and reception spaces

PRICING STARTS AT \$7,000

# PARTIAL PLANNING

#### STARTS 180 DAYS PRIOR TO EVENT

Our Partial Planning package is crafted for the couple who want to book most of their vendors and have a grasp on their design and decor ideas, but may not be confident on how to bring it to life. Partial planning also includes all of the services listed under our wedding coordination package.

Highlights

- Procurement of additional vendors
- Decor and design procurement and assistance
- RSVP management to ensure that every guest is accounted for and organized

PRICING STARTS AT \$3,500



# WEDDING COORDINATION

#### STARTS 60 DAYS PRIOR TO EVENT

Our Wedding Coordination package is perfect for couples who have already chosen most of their vendors and are now looking for a professional to finalize the details, manage logistics, oversee vendor communications, and execute the wedding day flawlessly!

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- Timeline and floor plan creation
- Vendor communication and management
- Decor setup and coordination of your event from start to finish

PRICING STARTS AT \$1,700

Client Love

"Kristen is professional, responsive, and pays attention to detail. She stayed on top of my other vendors and helped execute our special day flawlessly!"



#### -Linda & Adam

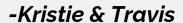


"I cannot say enough good things about this wedding planner. Kristen was incredibly professional, responsive, and thoughtful throughout the planning process leading up to our celebration. She handled last-minute requests like hiring a band with ease, thought of every

imaginable detail, and gave us a super helpful dayof schedule to share with the wedding party and family. I had the absolute best time at my wedding in April and I can 100% contribute the experience to Kristen and Megan handling all of the details."

#### -Madeline & Callum

"Kristen and staff were great. They came in with very short notice and helped me get everything together. I honestly don't know what I would have done with out them!!"







## O1. CONSULTATION

Schedule a time to chat with us!

### 02. PROPOSAL

After we connect, you'll receive a custom proposal.

### 03. CONTRACT & RETAINER

To secure your date a contract and \$500 retainer is due.

### 04. LET'S START PLANNING!

LET'S CONNECT

