## PORTLAND CENTER STAGE AT THE ARMORY

\*\*Dependant on building availability.

## Portland Center Stage at The Armory 128 NW Eleventh Ave. Portland, Oregon 97209

Rentals

(503) 445 – 3824 rentals@pcs.org

	FACILITY & RENTALS -	- RAIE SHEEI	1
SPACES	RATES *10% discount for nonprofits	HOURS INCLUDED	CAPACITY
RFORMANCE / PRESENTATION S	SPACES		
U.S. BANK MAINSTAGE THEATER	\$5,050	8	565 seat auditorium
ELLYN BYE STUDIO THEATER	\$3,400	8	180 flexible seating
OBBY SPACES			
MAIN LOBBY	\$3,025	8	250 standing 180 seated
MEZZANINE LOBBY	\$2,750	8	200 standing 180 seated
MAIN & MEZZANINE LOBBIES	\$4,500	8	Multiple Capacities
IEETING SPACES			
JULIE VIGELAND REHEARSAL HALL	\$1,000	8	99
STUDIO LOBBY	\$800	8	75 standing
OVATION ROOM	\$50 / hr	_	10 seated
THE STANDARD CONFERENCE ROOM	\$100 / hr	-	15 seated
CONFERENCE PACKAGES			
U.S. BANK MAINSTAGE THEATER, MAIN LOBBY & MEZZANINE	\$9,000	12	Multiple Capacities
U.S. BANK MAINSTAGE THEATER, STUDIO THEATER MAIN LOBBY & MEZZANINE	\$10,800	12	Multiple Capacities
WEDDING PACKAGES (12 p.m. – 12	a.m.)		
DAY	<b>PEAK</b> JULY – SEPTEMBER	<b>OFF-PEAK</b> OCTOBER – JUNE	CAPACITY
MONDAY & TUESDAY	\$5,500	\$4,000	Refer to lobby spaces
WEDNESDAY, THURSDAY & SUNDAY	\$6,000	\$4,500	Refer to lobby spaces
FRIDAY	\$7,000	\$5,000	Refer to lobby spaces
SATURDAY	\$8,000	\$6,000	Refer to lobby spaces

	SPACE DETAILS
U.S. BANK MAIN STAGE THEATER Capacity of 566	Rental includes Main & Mezzanine Lobbies for check-in or reception. AV including: Video screen, LCD projector, Audio feed for Video, podium, 4 HH or wired microphones (Monitors, DI Boxes, Additional Lav or mics available for an additional charge), lighting based on available plot, Armory Staff including: light technician, sound technician, deck manager, house manager, event lead and event staff for front of house breakout and vendor needs. Armory technical staff requires a one hour lunch break (or lunch provided and a 30 minute break) and two 10 minute breaks. This package includes complete on-site staffing including event lead, concierge, operations assistant, and custodian.  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
ELLYN BYE STUDIO THEATER Capacity of 180	Rental includes Studio Lobby for check-in or reception, screen and projector, podium, 2 Handheld mics, lighting based on available plot, Armory staff including: lighting technician, sound technician, event lead and event staff for front of house breakout and/or vendor needs. Armory technical staff requires a one hour lunch break (or lunch provided and a 30 minute break) and two 10 minute breaks. This package includes complete on-site staffing including event lead, concierge, operations assistant, and custodian.  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
MAIN LOBBY Capacity of 180 seated & 250 standing	Rental includes Armory stock lounge furniture, Armory stock banquet and round tables, adjustable atmospheric lighting, house sound system, television screens available for customization, and complete on-site staffing including event lead, concierge, operations assistant, and custodian. (Optional Addition: Ingress and egress to Ellyn Bye Studio production will be allowed with minimal disruption to the client.)  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
MEZZANINE LOBBY Capacity of 180 seated & 200 standing	Rental includes Armory stock lounge furniture, Armory stock banquet and round tables, adjustable atmospheric lighting, house sound system, projector and wall screen, and complete on-site staffing including event lead, concierge, operations assistant, and custodian. (Optional Addition: Ingress and Egress to balcony seating of US Bank Main Stage, production will be allowed with minimal disruption to the client.)  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
MAIN & MEZZANINE LOBBY Capacity of 200 seated & 450 standing	Rental includes Armory stock lounge furniture, Armory stock banquet and round tables, adjustable atmospheric lighting, house sound system, projector and wall screen, and complete on-site staffing including event lead, concierge, operations assistant, and custodian. (Optional Addition: Ingress and egress to seating of US Bank Main Stage & Ellyn Bye Studio, production will be allowed with minimal disruption to the client.)  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
STUDIO LOBBY Capacity of 75 standing	Rental includes stock lounge/bistro furniture, Armory stock 6ft & 8ft banquet and round tables, Armory folding chairs, and onsite event staffing. (Optional Addition: Ingress and Egress to Ellyn Bye Studio production will be allowed with minimal disruption to the client.)  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
JULIE S. VIGELAND REHEARSAL HALL Capacity of 99	Rental includes Armory stock 6ft & 8ft banquet and round tables, Armory stock folding chairs, A/V including sound system, projector & wall screen, and complete on-site staffing including event lead, concierge, operations assistant, and custodian.  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.

THE STANDARD CONFERENCE ROOM Capacity of 15	Rental includes large conference room table with seating for up to 15 people, projector, wall screen, in room computer and complete on-site staffing including event lead, concierge, operations assistant, and custodian.  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
OVATION ROOM Capacity of 10	Rental includes small meeting area with seating for up to 10 people and complete on-site staffing including event lead, concierge, operations assistant, and custodian.  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
CONFERENCE PACKAGE	US BANK MAIN STAGE: Rental includes Main Lobby for check-in, AV including: Video screen, LCD projector, Audio feed for Video, podium, 4 HH or wired microphones (Additional Lav or HH mics available for an additional charge), lighting based on available plot, Armory Staff including: light technician, sound technician, deck manager, house manager, event lead and event staff for front of house breakout and vendor needs. Armory technical staff requires a one hour lunch break (or lunch provided and a 30 minute break) and two 10 minute breaks.  MAIN & MEZZANINE LOBBIES: Rental includes Armory stock lounge furniture, Armory stock banquet and round tables, adjustable atmospheric lighting, house sound system, projector and wall screen, and complete on-site staffing including event lead, concierge, operations assistant, and custodian. (Optional Addition: Ingress and egress to Ellyn Bye Studio production will be allowed with minimal disruption to the client.)  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
CONFERENCE PACKAGE with the addition of the Ellyn Bye Studio	US BANK MAIN STAGE: Rental includes Main Lobby for check-in, AV including: Video screen, LCD projector, Audio feed for Video, podium, 4 HH or wired microphones (Additional Lav or HH mics available for an additional charge), lighting based on available plot, Armory Staff including: light technician, sound technician, deck manager, house manager, event lead and event staff for front of house breakout and vendor needs. Armory technical staff requires a one hour lunch break (or lunch provided and a 30 minute break) and two 10 minute breaks.  ELLYN BYE STUDIO: Rental includes Main & Studio Lobby for check-in or reception, screen and projector, podium, 2 HH mics, lighting based on available plot, Armory staff including: lighting technician, sound technician, event lead and event staff for front of house breakout and/or vendor needs. Armory technical staff requires a one hour lunch break (or lunch provided and a 30 minute break) and two 10 minute breaks.  MAIN, MEZZANINE, AND STUDIO LOBBIES: Rental includes Armory stock lounge furniture, Armory stock banquet and round tables, adjustable atmospheric lighting, house sound system, projector and wall screen, and complete on-site staffing including event lead, concierge, operations assistant, and custodian.  Please note: Our packages do not include WiFi. If your event requires WiFi connectivity, please contact our exclusive partners at WiLine.
WEDDING PACKAGE	Rental includes Armory stock lounge furniture, Armory stock banquet furniture, 60-inch round tables (up to 15), 6-foot and 8-foot banquet tables (up to 10 per), 48-inch round tables (up to 6); 72-inch rounds tables (up to 4); black resin chairs (200), use of Gallery Lobby Level, Mezzanine wall space for hanging media, Portable Audio system if requested (8-channel board, 2 speakers, 1 wireless mic), and stock Armory black Pipe and Drape for box office. Dressing Rooms for wedding party will be provided based on space available. This rental also includes up to 2 hours of wedding rehearsal prior to the event date, based on building availability. Staff includes Event Lead, Concierge, Operations, & Custodial.

		ADDITIONAL IT	ΓEMS	
ITEM	COST	QUANTITY	DESCRIPTION	TOTAL
<b>Baby Grand Piano</b> (Includes move & tune)	\$750	_	\$750 per move and tune	-
<b>Upright Piano</b> (Includes move & tune)	\$250	-	\$250 per move and tune	-
Upright Electric Piano (Includes move)	\$50		-	-
Black Pipe & Drape	\$3/ft		Per foot	-
Black Resin Chairs (up to 200)	\$2.50/chair	=	-	=
Theater Power Drop	\$550/day	-	Multiple power sources within the performance spaces.	-
Confidence Monitor	\$150/day	-	Per day	-
Video Switcher	\$100/day	-	All-in-one solution for multiple video and audio sources to be seamlessly switched to a display and speakers.	-
Wired Mic	\$25/mic	-	Per day	-
Wireless Mic	\$75/mic	-	Per day	-
Floor Mic	\$75/mic	-	Per day	-
Headset Mic	\$100/mic	-	Per day	-
Lavalier Mic	\$150/mic	-	Per day	-
Sound Monitor	\$150/day	-	Per day	-
Spotlight- installation, labor, and operator	\$100/hr	-	Per hour- 4 hour minimum	-
Concierge Staffing	\$25/hr	-	4 hour minimum (if applicable)	-
Second sound tech	\$25/hr	-	Per hour- 4 hour minimum Required with additional equipment	-
Box Office Staffing	\$25/hr		\$25/hr for each staff member - 4 hour minimum ( <i>if applicable</i> )	
Bar Staffing	\$25/hr	-	\$25/hr for each staff member - 4 hour minimum ( <i>if applicable</i> )	
Corkage Fees	Determined post-event	-	\$15/Wine bottle, \$2/Beer, and \$100/Pony keg (62 pints, or 83 12-oz beers)	-
Holiday Fee	\$500	-	Events held on PCS observed holidays	-
Additional Cleaning Fee	\$250 - \$400/hr	_	Additional cleaning hours for extreme circumstances will be billed at \$250 per hour in the lobbies and \$400 per hour in the performance spaces.	-
Security Badge Replacement Fee	\$25/badge	-	Any lost or stolen PCS guest security badges will be charged \$25/apiece	-
Ticket Fee	\$5/ticket		PCS will provide ticketing services prior to the event.	=
U.S. Bank Main Stage	\$600/hr	-	Additional time outside of package hours	-
Ellyn Bye Studio	\$400/hr	-	Additional time outside of package hours	-
Main Lobby	\$350/hr	-	Additional time outside of package hours	-
Mezzanine Lobby	\$300/hr	-	Additional time outside of package hours	-

Main & Mezzanine Lobbies	\$500/hr	-	Additional time outside of package hours	=
North or South Mezzanine	\$250/hr	-	Additional time outside of package hours	-
Julie Vigeland Rehearsal Hall	\$150/hr	-	Additional time outside of package hours	-
Studio Lobby	\$125/hr	-	Additional time outside of package hours	-
Conference Package	\$550/hr	-	Additional time outside of package hours	-
Conference Package (Ellyn Bye Studio)	\$650/hr	-	Additional time outside of package hours	-