





Hello!

Successful events begin with the perfect setting—an inspiring space where creativity thrives.

At Portrait Space, we offer more than just a venue. We provide a canvas for your next unforgettable event. Located in Old Town Pasadena, it is the ideal backdrop for celebrations, workshops, corporate gatherings, and more.

With a self-portrait photo setup for unlimited professional portraits included in every rental, Portrait Space is one-of-a-kind.

Perfect for intimate gatherings with a personal touch, Portrait Space is where your vision comes to life. Make your event as memorable as the moments you'll capture here.

About

1,100 Square Feet

Max Capacity 40 Seated / 50 Standing

Real Hardwood Flooring

Located in Beautiful Old Town Pasadena

Beautiful, Bright Windows for Natural Light

Street Level Access

Self-Portrait Photo Station



Amenities



Capture moments with our **self-portrait photo station**, offering **unlimited photos** for you and your guests to enjoy. Welcome attendees with style using our **glass countertop entryway table**, and take advantage of the convenient **kitchenette** and modern **bar with barstools** to serve refreshments. Relax and mingle in comfort with our curated collection of furniture, including **wooden benches** and **wicker armchairs**, while enjoying your favorite playlist on the premium **Bose Bluetooth sound system**. Additional amenities like a **mini fridge**, **WiFi**, and a clean **restroom** ensure convenience throughout your event. To top it all off, an **on-site event assistant** will be at the beginning and end of your event to help everything run smoothly, so you can focus on creating unforgettable moments.

Your Event

As a blank canvas, we welcome DIY, allowing you to personalize the space with your unique style and ideas. We allow you to bring in your own catering, beverages, and licensed vendors of your choice.

For those looking for added ease and elegance, we also offer a range of thoughtfully curated upgrades, including additional tables, glassware, serving trays, and stylish decor pieces to enhance your event's ambiance.

All events require a **4 hr minimum** booking time.
Booking time includes load-in and load-out.
Any bookings of 7 hrs+ can split event time.

Monday - Thursday	<i>\$100 / hour</i>
Friday - Sunday	<i>\$200 / hour</i>
Cleaning Fee	<i>\$100</i>



Basic \$150

4x 8' Rectangular Tables (each seats 8-10)

32x White Folding Chairs



Beverage \$300

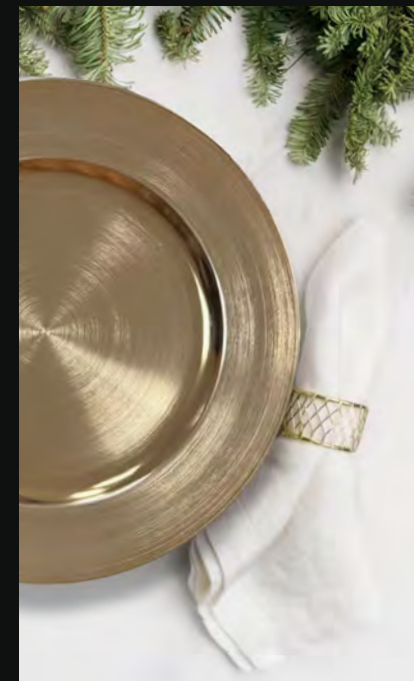
Champagne Glass Ladder w/
18x Flutes & 6x Coupes

32x Table Glass Goblets

14x Extra Champagne Flutes

2x Glass Drink Dispensers

Acrylic Ice Bin with Scoop



Tablescape \$300

Gold Charger Plates

White Dinner Plates

Dinner Forks, Spoons, Knives

White Dessert Plates

Dessert Spoons, Forks

White OR Black Tablecloths

24x Small Candle Votives



Serveware
\$250

- 4x White Wavy Trays
- 4x White Serving Bowls
- 2x Small White Circular Scallop Trays
- 2x Large White Circular Scallop Trays
- 1x Small White Scallop Cake Stand
- Serving Utensils



Head Table
\$150

- 8x Upgraded Crossback Chairs
- Glass Candleholder Centerpieces w/ Floating LED Candles
- 3x Large Gold Floor Lanterns



All-Inclusive
\$900

Includes all amenities listed

How to Book

A 50% non-refundable retainer of the rental fee is due at the time of contract signing. The 50% balance is due no later than one (1) week prior to the event. Space is not officially held until the retainer and signed contract are received.

A \$300 Security Deposit is required for all parties. This is REFUNDABLE if no damage or extensive cleaning fees are found within 1 week post-event.

To inquire about your event, please email us at hello@theportraitspace.com.



VoyageLA

SHOUTOUT LA



Rave Reviews

"I recently had my daughter's 4th birthday here and the space was absolutely perfect. But even more important than that, the owners Victoria and Jeff are wonderful human beings who made sure that we had what we needed and led with kindness in all that they did. This is on top of the excellent location, made for a fantastic event."

– Rosie C.

"We rented the space for our friend's bachelorette party and had the best time taking amazing and fun photos together! Prior to our reservation, the owners did an amazing job communicating with me to make sure all my questions and concerns were answered."

– Alison T.

"Portrait Space LA is an absolute gem in Pasadena. The space is perfect for intimate events, meetings or workshops. It is a photo studio, so the option to implement their built-in photography area is a bonus! Working with Jeff and Victoria was a seamless and extremely efficient process. I cannot wait to use this space again and again!"

– Cory L., Events by Cory LaNora

"I recently hosted a workshop that involved taking photos so this space was perfect for my goals of the workshop. First of all, the space is stunning, and nestled in such a convenient location in Old Town (right next to my favorite restaurants, and parking was easy all around.). Second, I am not an event planner so I was stressed out but Victoria and Jeff guided me through every step of the process, which was a huge relief. And of course, the photos of my students came out beautiful and were delivered so quickly!"

– Stacey K., Elite Brand Growth

"This is such a fun place to take pictures at your own pace and they come out photographer quality!! I had a small girls get together and the owners were so welcoming and kind! I highly recommend this spot if you're looking for events or photos."

– Needah K., Wild Heart Mamas



Thank you!

For more information visit www.theportraitspace.com