



THE GROVE

PRIVATE DINING

We appreciate your interest in The Grove to host your event!

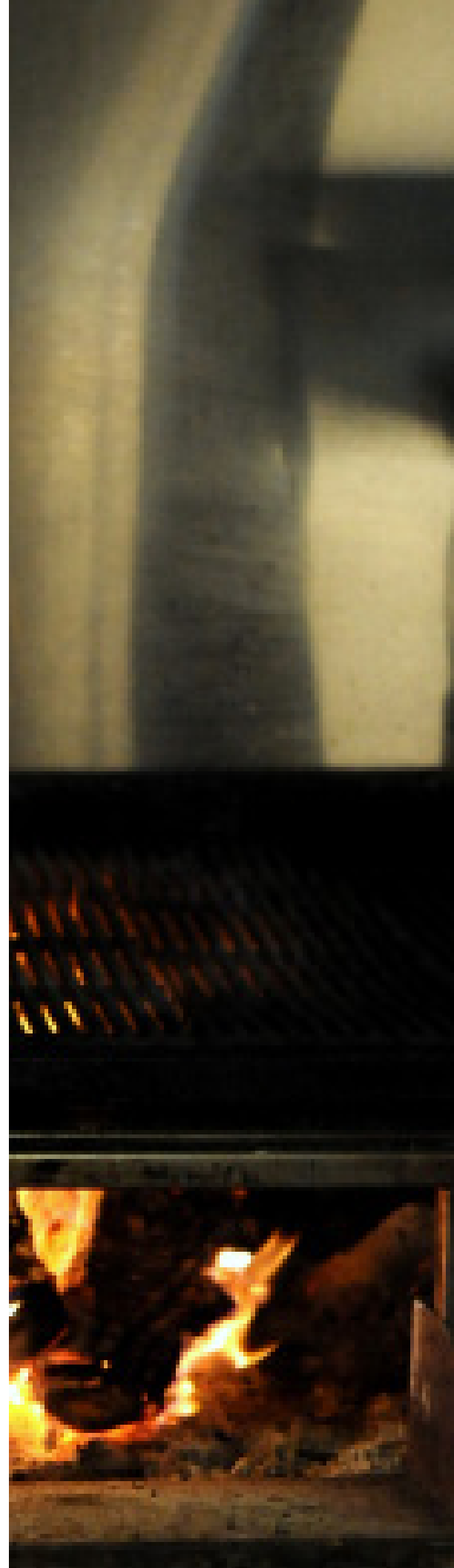
Welcome your guests to a truly unique dining experience amidst Downtown's lush Discovery Green Conservancy.

With crisp architecture and beautiful interior design, The Grove offers two enclosed private rooms and an outdoor deck / indoor combined space overlooking the Downtown skyline. Our spaces accommodate a variety of events: an intimate cocktail reception to a seated dinner for 240 guests to a full-scale buyout, the possibilities are limited only by your imagination. The Grove is surrounded by floor-to-ceiling glass windows which provide an incredibly stunning view of Discovery Green Park - the perfect compliment to your special event.

The Grove is owned and operated by the Schiller-Del Grande Restaurant Group which has proudly been serving the city for over 35 years. World-renowned Chef/Partner Robert Del Grande & The Grove culinary team have crafted a Modern Texan menu that proudly supports local purveyors by serving a variety of fresh local produce, Gulf Coast fish and dairies.

With our chef created private dining menus & superbly curated wine and beverage lists, we can assist you in creating a flawless event. Combined with our gracious staff providing excellent service with precision and style, we will ensure your event is stunning, delightful and unforgettable.

Please take your time to review our Private Dining Package and feel free to contact the catering department if you have any questions or comments.



THE GROVE

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GENERAL INFORMATION

FOOD AND BEVERAGE MINIMUMS

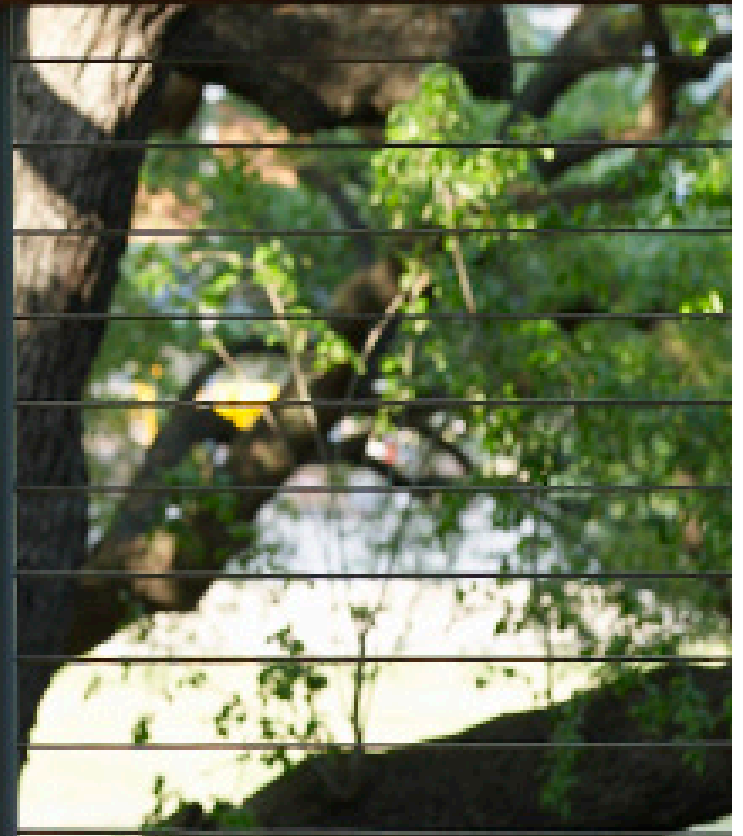
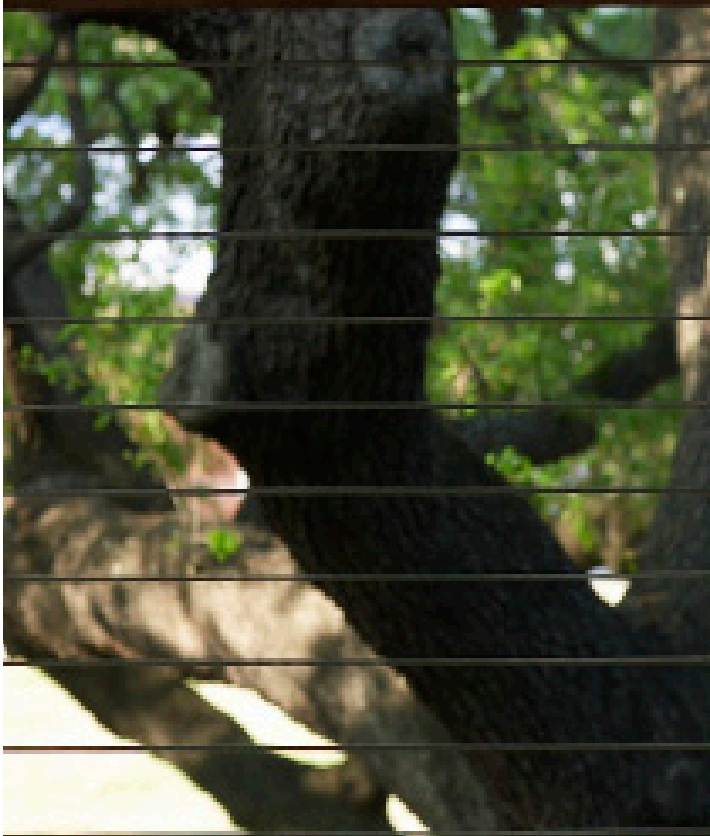
The Grove requires a food and beverage minimum to be met on all private rooms. This number depends on the day of the week, month, the room and time of the event. The food and beverage minimum is exclusive of (8.25%) sales tax and (22%) service charge . While there is a food and beverage minimum, the total cost may exceed the minimum as your menu selections and beverage consumption are priced based on your selections. Your minimum is not an all-inclusive package. Mixed drinks are charged on consumption per drink, wine & beer are charged per bottle opened and are not estimated. Food, wines & beverages must be pre-selected prior to your event, to ensure availability. Cash bars are not available for private parties. All private events must select from the catering menu.

There are no rental fees unless the food and beverage minimum is not met. Separate charges that can be added onto your final bill, such as valet parking, second set up fees, Houston Police Officer, and additional time does not apply towards your minimum for the space; these are considered additional charge as your minimum only covers food and beverage.

MENU

The Grove takes pride in delivering fresh, local and premium products to our guests and requires a set menu* for all private parties. Confirmation of this menu is required at least 10 days prior to your event with a signed banquet event order (BEO) or the day listed in your contract whichever occurs first. Please see our catering menu for more information. Due to the vast difference between our catering and dining menus we are unable to provide tastings. You are, however, more than welcome to make reservations in the main dining room for lunch or for dinner to taste flavor profiles and quality, The Grove culinary team crafts each one of our menus!

* The Grove works diligently to update, refresh and revitalize our Catering Menus to provide the most superior and freshest product possible. It should be hereby understood by the client that through menu updates and changes, some items may no longer be available at time of choosing depending on when menus were provided to client and when changes were made. As such updates and revitalizations are inherent, the Grove IS NOT responsible for notifying the client of any such changes.



SET UP

Set up begins 2-3 hours prior to your event. Access to this room by clients or vendors is predetermined with the catering department. Set up includes* tables, chairs, linens, napkins, white china and glassware that is furnished by The Grove. Third party rentals including linens, napkins, furniture, décor, AV equipment, etc., will be set up by the vendors who have been contracted through the client, not by The Grove employees. Furthermore, all vendors who are contracted must be fully equipped with necessary items – ladders, extension cords, carts, etc., as The Grove might not have them available at the time for your use. If specific requirements regarding electrical needs are made by the vendor, please make sure that the vendors come to inspect the premise before the actual event to make sure your needs are met.

* The Grove reserves the right to change, replace, refurnish or update any inventory to better serve our guests. This includes, but is not limited to: chairs, linens, napkins, tables, small wares, china, lamps, carpets, cabinetry, etc. Such changes/replacements would only be made of necessity of depreciation or safety. Such changes, refurnishing or replacements are inherent, and The Grove assumes NO RESPONSIBILITY of notifying the client of any such change.

SPACE CONFIRMATION & GUARANTEES

Due to our location and the high volume of inquiries that we receive for private events, your inquiry through phone, email or appointment does not guarantee a hold on your space as we book private events daily. Your event is only confirmed through a signed contract and paid non-refundable, non-transferrable deposit, which is 20% of your food and beverage minimum. Dates are considered definite upon receipt of a written confirmation from The Grove. Should you decide to cancel your date or move your event, your deposit will not be refunded nor will it transfer to the new date. Your deposit, however, is applied towards your final bill at the end of the event.

The estimated number of guests is due at the time of booking and the estimated number is what is used during the preliminary planning of your event. This estimated number of guests can be adjusted during the planning phase. A guaranteed number of guests must be submitted prior to your event, this guaranteed number will be the basis of your final charges. This count can increase, but cannot decrease once submitted. The guaranteed number is what we plan, order and prepare for and will be the minimum charged for the event. However, if your attendance exceeds your guaranteed number the actual day of the event, the actual number of guests in attendance will constitute the final charges. Please note: we will make every effort to accommodate the attendees in excess, but we cannot guarantee the availability of the same menu items selected.

PAYMENTS

The Grove requires a valid credit card and a signed contract to confirm any space. Final payments are due at the completion of your event by credit card, corporate check, or cash. The Grove does not permit separate checks inside the space. No personal checks are accepted. Under no circumstances does The Grove invoice.

PARKING

Valet parking is available for your guests *. You may host the parking of your guests and have these charges applied to your final bill, or your guests can be responsible for payment of their parking. Several parking options including metered parking, underground garage and surface lots surrounding us are available for guests as well.

AUDIO VISUAL

Our Green Room and Primavera Room do have tv monitors with connections for laptops and other devices. Outside of these, Audio Visual equipment is not available at The Grove. Should you need a screen & projector, a microphone, speakers, etc., please let us know so that we can direct you to third party vendors that are familiar with our spaces so that they can assist you.

INCLEMENT WEATHER PLANNING

In case of inclement weather, please bear in mind that The Grove does not have a tent for any private space. Direct arrangements through a third party vendor will have to be contracted by the client of the event.

LOCATION

The Grove is located in Discovery Green Conservancy and is close to major hotels, the George R. Brown Convention Center, and sporting arenas. PLEASE BE AWARE that surrounding activity and events are inherent to this location. This includes, but is not limited to: music festivals at Discovery Green, sporting events, concerts, and large conventions. These may affect your event through entertainment or music, heavy amounts of traffic, etc. The catering department will make every effort to inform and help you, but it is the ultimate responsibility of the CLIENT to make sure that these events do not interfere with any aspect of your time with us.

HOUSTON POLICE OFFICER (HPD)

The Grove requires a Houston Police Officer for all events that have (100) or more guests attending the event. The Grove can schedule one for your event with a flat rate of \$100* per officer/per hour.

* Prices subject to change without notice.

EVENT COORDINATING

In the case of weddings the client shall bear in mind that the catering department's function is to plan your on – premise event. We are not, however, wedding planners. Should you need a wedding planner, we recommend you contract one through a third party. The catering department may or may not be onsite during your event.

SET UP AND TIMING

Your event has a specific time period, depending on the room and day that you have contracted in conjunction with our private event schedule. If you are having a wedding ceremony in addition to your reception here at The Grove, you will need to allot 30-45 minutes prior to your starting time for your guests to arrive. Independent of the actual event, you will have 2-3 hours prior to your event to come and set up the space with any contracted vendors and our staff, who will be working concurrently with you to set up your event. Our staff will be completing their responsibilities, and are not intended as labor beyond this scope. Your set up time is to be used only for set up: no photography, gatherings, etc... are allowed as your contracted starting time is the earliest any guest has to access the space. Upon conclusion of your event, you have up to (1) hour for tear down, which includes removal of all equipment, décor, and third-party rentals. If additional time is needed for set up or tear down, please contact the catering department to determine the availability, based on other contracted events.

If extra time (in addition to the standard hours all events taking place at The Grove are booked for) is requested by the Client for the event, an additional charge will be added to the total contract price. Otherwise, all events must conclude within our normal hours of operation. Due to safety concerns, extra time is limited to one hour past standard hours of operation. Any music that is playing outdoors on the Treehouse Deck must conclude no later than 10:00 pm due to the City of Houston ordinance.

In the likelihood that The Grove, at the Client's request, furnishes any services not specifically provided for in the agreement, the Client agrees to pay The Grove the additional charges. This will include, but is not limited to, service fees in the event the client needs labor provided by The Grove to set-up second or third party decorations / rentals. Furthermore, prices are based on (1) initial room set-up. If the space needs to be reset during the duration of the event, additional service charges will be applicable.



GREEN ROOM

THE GREEN ROOM IS OUR SMALLEST ROOM,
LOCATED IN OUR FIRST FLOOR AND
ATTACHED TO THE GROVE'S MAIN DINING ROOM.
IT IS ENCLOSED BY FLOOR TO
CEILING GLASS SLIDING DOORS - THE PERFECT
SETTING FOR AN INTIMATE, PRIVATE EVENT.

CAPACITY

ONE RECTANGULAR TABLE: UP TO 16 PEOPLE

THREE SQUARE TABLES: UP TO 24 PEOPLE

THREE ROUND TABLES: UP TO 30 PEOPLE

COCKTAIL RECEPTION OR BUFFET: NOT AVAILABLE

*NO BAND, DJ, MUSICIAN IS PERMITTED IN THE GREEN ROOM DUE TO THE PROXIMITY TO THE DINING ROOM.





PRIMAVERA ROOM

SURROUNDED BY GLASS WALLS AND BRAZILIAN IPE WOOD OUR MID-SIZE ROOM IS THE PERFECT ROOM FOR A SIT DOWN DINNER, PRESENTATION MEETING OR COCKTAIL RECEPTION. THIS ROOM INCLUDES A SPACIOUS PRIVATE DECK WITH BREATHTAKING VIEWS OF THE PARK, INCLUDING A SHADED OAK TREE WALKWAY, THE WORTHAM GARDENS & THE GRACE EVENT LAWN.

CAPACITY

SEATED DINNER

30 TO 60 GUESTS | ROUNDS UP TO 10 (60")

WITH AUDIO VISUAL EQUIPMENT 30 TO 50 GUESTS

BUFFET DINNER

30 TO 50 GUESTS | ROUNDS UP TO 10 (60")

WITH AUDIO VISUAL EQUIPMENT UP TO 50 GUESTS | ROUNDS UP TO 10

COCKTAIL RECEPTION WITH PASSED HORS D' OEUVRES

60 / 80 GUESTS INDOORS | UP TO 120 GUESTS INDOOR & OUTDOOR COMBINED

COCKTAIL RECEPTION WITH FOOD STATIONS

UP TO 50 GUESTS INDOORS | UP TO 90 GUESTS INDOOR & OUTDOOR COMBINED

*NO BAND, DJ, MUSICIAN IS PERMITTED IN THE PRIMAVERA ROOM DUE TO THE PROXIMITY TO THE DINING ROOM.



SECOND FLOOR

[TREEHOUSE & VISTA ROOM COMBINED]

THIS SPECTACULAR INDOOR / OUTDOOR COMBINED SPACE IS THE PERFECT MARRIAGE BETWEEN THE URBAN DOWNTOWN FEEL AND SCENIC NATURE OASIS. LOCATED ON OUR TOP FLOOR, THIS AMPLE SPACE IS THE PERFECT SETTING FOR LARGER EVENTS, INCLUDING WEDDINGS.

*CAPACITY

STAND UP COCKTAIL RECEPTION UP TO 350 GUESTS
STAND UP COCKTAIL WITH FOOD STATIONS UP TO 300 GUESTS
SEATED DINNER UP TO 240 GUESTS
BUFFET DINNER UP TO 220 GUESTS
CEREMONY & RECEPTION UP TO 120 GUESTS

*PLEASE NOTE THAT CAPACITY CAN BE AFFECTED BY THIRD PARTY SET UP OF AUDIO VISUAL EQUIPMENT OR ADDITIONAL ENTERTAINMENT THAT IS CONTRACTED THROUGH A THIRD PARTY.

A TENT MIGHT BE NEEDED IN CASE OF INCLEMENT WEATHER ON THE TREEHOUSE DECK.

ALL TENTS MUST BE CONTRACTED FROM A THIRD PARTY VENDOR ON BEHALF OF THE CLIENT.

CITY ORDINANCE: NO LIVE MUSIC OR DJ IN THIS SPACE AFTER 10 PM IN THE OUTDOOR PORTION OF OUR SECOND FLOOR.







THE GROVE



HOUSTON, TX

BUYOUTS

THE ENTIRE RESTAURANT IS AVAILABLE TO BE CLOSED TO THE PUBLIC TO HOST YOUR PRIVATE EVENT. FROM A LARGE SCALE COCKTAIL RECEPTION TO A FORMAL SEATED DINNER YOUR GUESTS WILL HAVE EXCLUSIVE ACCESS TO THE GROVE AND EACH OF ITS SPACES.

*CAPACITY

STAND UP COCKTAIL RECEPTION
UP TO 700 GUESTS / 350 ON EACH FLOOR

SEATED DINNER / PLATED MEAL
UP TO 460 GUESTS / 230 ON EACH FLOOR

SEATED DINNER / BUFFET
UP TO 380 GUESTS / 190 ON EACH FLOOR

BUYOUTS FOR ENTIRE RESTAURANT ONLY / NO PARTIAL BUYOUTS ALLOWED.

CONTRACTS CANNOT BE TRANSFERRED TO ANY OTHER COMPANY.

NO COVER CHARGE TO USE OUR SPACE IS PERMITTED.

BUYOUTS TIME ARE A MAXIMUM OF 4 HOURS & ALL DAY BUYOUTS ARE A MAX. OF 8 HOURS .

DAY & EVENING BUYOUTS PRICES VARY DEPENDING ON AVAILABILITY AND DEMAND.

EVENTS MUST TAKE PLACE DURING REGULAR HOURS OF OPERATION.

