

Vineyard Preservation Trust

Event Rental Information

THE CARNEGIE

58 NORTH WATER STREET, EDGARTOWN

Nestled in the heart of historic Edgartown on Martha's Vineyard, The Carnegie offers a charming and sophisticated setting for your next event.

The handsome Neoclassical structure served as the town library from 1904 until 2016, when a newer, larger public library building was constructed on another site. After an extensive restoration, the Vineyard Preservation Trust reopened the landmark and transformed the space into an island Heritage Center. This venue houses our Living Landmarks exhibit, which illustrates the historical development of Martha's Vineyard through the lens of the landmarks in Vineyard Preservation Trust's care. In addition to being open to the public and a place to schedule our own programming this venue can be rented for cocktail style events, meetings and presentations.

Historic Charm, Modern Comfort:

- With its distinctive brick façade, tall arched windows, and original woodwork, The Carnegie exudes a sense of timeless elegance.
- **Versatile Interior Space:** The Carnegie offers multiple rooms and areas for different event needs, including two front sitting rooms, a bar area and a stunning glass railed mezzanine overlooking the lower level. There is also the option of renting a small private meeting room for up to 16 people when the Carnegie is open to the public.
- **Prime Location:** Situated just steps from Edgartown's charming main street, The Carnegie offers easy access to local shops, restaurants, and accommodations.

Whether you're planning an elegant cocktail party, a corporate retreat, or a personal celebration, The Carnegie offers a distinguished setting that will make any occasion feel extraordinary. With its unique combination of historical charm, modern convenience, and prime location, it's the perfect venue to bring your vision to life.



Policies and Pricing

General Information

The Carnegie is available for cocktail parties, welcome receptions, corporate events, business meetings, and presentations. We offer space rental only. You are welcome to choose your own vendors from our list of preferred partners, which includes party rental companies, caterers, florists, photographers, and more. Your selected vendors will provide all necessary equipment (tables, chairs, linens, china, glassware, etc.), as well as staffing, food, beverages, and decorations.

For a full list of preferred vendors, please visit: www.vineyardtrust.org.

When renting The Carnegie, you will have access to both the upper and lower levels, as well as two restrooms on the lower level. The upper level is divided into three main areas: the two front library rooms, the main hall, and an exhibit space overlooking the lower level. The lower level features additional exhibit space. Please note that tents may not be installed to increase The Carnegie's capacity.

Timing & Scheduling

The Carnegie is open to the public five days a week during the peak season (June–September), events booked in the evenings will have access starting at 3 pm.

The service of alcohol and music must conclude by 9:00 p.m. Guests are expected to depart by 9:30 p.m., allowing the caterer to complete clean-up and vacate the property by 10:00 p.m.

Reservations are for day-of use. We may allow the drop-off of personal items the day before, depending on availability. All personal items must be removed by the end of the event on the date of use.

The option of closing the venue to the public and renting the property for a full day (9 am - 9 pm) is subject to availability and our programming schedule.

Capacity & Flow - Cocktail Style Event

The Carnegie can accommodate up to 125 guests for a cocktail-style event across both levels. An antique wooden bar is available in the main hall on the upper level. If desired, additional bars or tables can be rented for other locations.



vineyardtrust.org
(508) 627- 4440
sandy@mvpreservation.org

Capacity & Flow – Meeting Space

The largest open space at The Carnegie can accommodate up to 60 guests seated in a theater-style arrangement for meetings or presentations.

For smaller gatherings, a private room is available, seating up to 16 people. This room can be rented during the Carnegie's public hours.

A tech package is available for an additional fee.

Food & Beverage Service

You may select your own caterer from our list of recommended vendors. While you are not required to use a listed caterer, we do ask that your chosen caterer be licensed and insured. Your caterer will handle all food preparation, staffing, and event setup, including the arrangement of furniture and bar setup. They will also be responsible for event cleanup.

The Carnegie is equipped with a small kitchenette with two small convention ovens for plating food that is prepared off-site.

As the host, you will provide your own alcoholic beverages. We recommend working with a local Island package store, which can deliver your alcohol and pick up any unopened bottles at the end of the event, ensuring you only pay for what you use. All open bottles must be removed at the end of the event.

Please note, liquor service must be by open bar. Cash bars are not permitted.

Alcohol service ends promptly at 9:00 p.m.

Music & Audio

The Carnegie is equipped with an integrated sound system for your event.

Background music from a playlist can be easily played through the system.

Additionally, an upright piano is available for use during your event. Please note that deejays are not permitted at The Carnegie.

Restroom Facilities

The venue features two restrooms designed to accommodate up to 125 guests with minimal wait times.

Accessibility

The Carnegie is fully accessible for all guests:

- Exterior ramp located on the left side of the building for easy access.
- Lift between levels is available for guests with mobility challenges.
- All restrooms are ADA compliant to ensure accessibility.



Parking

As The Carnegie is located in the heart of Edgartown, there is no on-site parking available. However, the venue is conveniently within walking distance of most local accommodations, making it easy for guests to stroll to the event and take in the charm of Edgartown. There are also public parking areas nearby for those who need them.

Event Logistics & Staffing

Our team is committed to ensuring your event runs flawlessly from start to finish:

- We will coordinate all vendor access, including deliveries, set-up, and the removal of rental equipment, leftover liquor, and other event materials.
- A dedicated member of our on-site staff will be present throughout your event, managing the setup, execution, and cleanup. We will oversee every detail behind the scenes, ensuring vendors have what they need, policies are adhered to, and your event is executed seamlessly.

Booking Process:

- *Rental Fees:* The rental fee is due at the time of contract signing. We prefer payment by check.
- *Cancellations:* If you need to cancel, written notice must be provided. A refund may be issued if the event date is rebooked at an equal or higher rental fee.
- *Security Deposit:* A security deposit of 25% of the rental fee is required one month prior to the event. The deposit will be refunded after a property inspection following the event, assuming no damages.
- *Event Insurance:* Event insurance is required for all events held at our properties. One-day policies can be easily obtained through insurance agencies or online platforms. Some homeowner insurance policies may cover events as well, so please consult your agent to confirm.

Rental Rates:

- Welcome Parties & Cocktail Parties Group Size: Up to 125 standing \$6,000
- Meetings range from \$600 - \$3,500
- Fully day buy out (9 am - 9pm) \$10,000

Important Notes:

The rates listed cover the venue rental only and do not include additional costs for event-related services, rentals, or vendors.

We look forward to making your day a landmark day.



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The Carnegie



Front library and entrance foyer



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**Vineyard
Preservation
Trust**



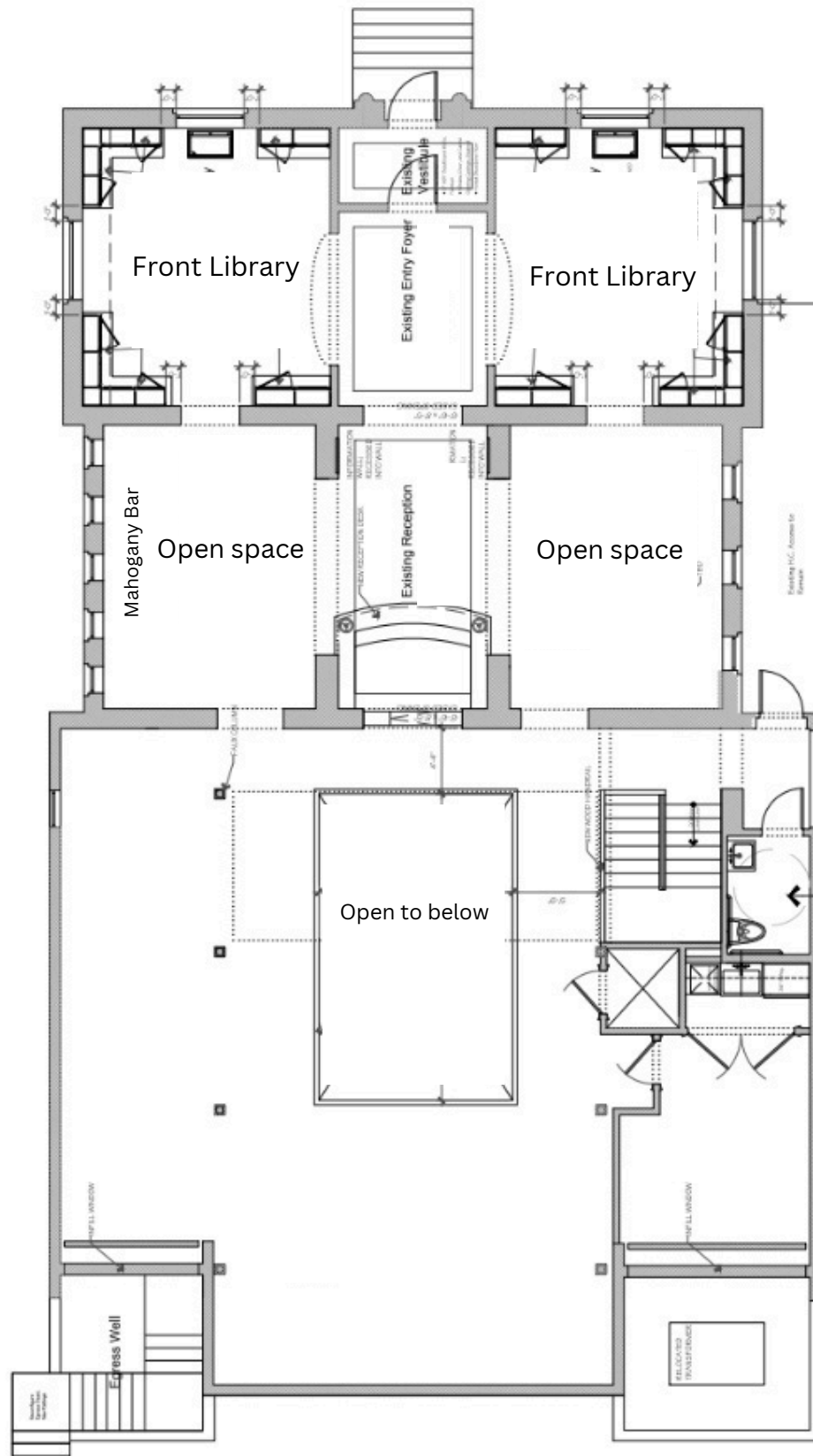
open space / bar on upper level



Lower Level
spaces



Front Entrance



Upper Level of The Carnegie (main event space)

