

Sinclair



# *Welcome to* SINCLAIR

Vibrant Location, Upscale Venue

[www.sinclairatlanta.com](http://www.sinclairatlanta.com)



# About Us

## Exceptional Space- Extraordinary Events

Celebrating 25 years as Atlanta's trusted events industry experts, Edge Design Group specializes in sophisticated, memorable event design, floral, and fabrication. Moving beyond the limitations of hotel ballrooms and industrial spaces, Edge's Sinclair offers a multi-functional blank canvas, leading Atlanta into a new era of personalized, elevated event design. Sinclair is a refined, inviting, private event space featuring designer touches and residential accents.





	3	Capacity		Sinclair	
	Event Style		Maximum Guest Count		
	Indoor Ceremony		250 Guests		
	Outdoor Ceremony		250 Guests		
	Seated Dinner w/ Stage and Dance Floor		250 Guests		
	Seated Dinner without Dance Floor		400 Guests		
	Reception Style		400 Guests		
	Corporate Meetings/Breakouts		Subject to Event Requirements		
6500 sqft indoor space		www.sinclairatlanta.com		2500 sqft outdoor terrace	

# *Rental Rates for 2025*

Sinclair

Day of the Week	Room Rental	Beverage Minimum Guarantee*
Monday – Thursday	\$3,500.00	No minimum
Friday and Sunday	\$6,000.00	\$2,500.00
Saturday	\$7,500.00	\$5,500.00



# *Rental Rates for 2025*

Sinclair

Day of the Week	Terrace ONLY Rental	Beverage Minimum Guarantee*
Monday – Thursday	\$2,000.00	No minimum
Friday and Sunday	\$6,000.00	\$2,500.00
Saturday	\$7,500.00	\$5,500.00



- Rental fees are based on a four-hour event with four hours of setup and two hours of break down. Additional access time is available at \$400 per hour.
- Ceremony fee of \$1,000 gives an extra hour of event time and 1 hour rehearsal based on venue availability.
- Interchangeable lighting fixtures for an additional fee: crystal, bronze, rattan, French country available
- Valet service for an additional fee.
- Bridal suite available for off site ceremonies based on hourly fee.
- Rental rates and minimums may vary for certain holiday weekends and special events. Ex. Memorial, July 4th, Labor Day, Thanksgiving and Christmas Day, New Year's Eve and Day. Staffing is charged at a rate of time and a half for these holidays.

This guideline is not a guarantee of rates, which may change at any time. Contact your sales rep for a venue rental contract and deposit invoice to hold your date and guarantee your rate.



	6	<i>Rental Rate Includes</i>	Sinclair	
	<ul style="list-style-type: none"><li>• Venue manager and venue support staff</li></ul> <p>Tables:</p> <ul style="list-style-type: none"><li>• 20-60" rounds</li><li>• 20- 6'x30" tables</li><li>• 6- 4'x8'estates</li><li>• 10-highboys and cocktails</li><li>• 2- 8ft Bars</li><li>• 250 Emma Chairs</li><li>• Stage decking for up to 20'x16'</li></ul> <p>Venue:</p> <ul style="list-style-type: none"><li>• Full use of 6500sqft indoor space and 2500sqft of outdoor terrace</li><li>• In-house premier event floral design company</li><li>• Additional complimentary time for floral and decor team setup</li><li>• 10 exclusive free self parking spots in front of venue and free parking in 3 story covered deck</li><li>• Private Bridal room with en suite and separate Green room</li></ul>			
www.sinclairatlanta.com				





# *Amenities*

Bridal Suite



# *Event Spaces*

Perfect Spaces for  
Every Occasion





# *Event Spaces*

Main Ballroom







# *Event Spaces*

Outdoor Terrace











# *Beverage Service*

Sinclair is the exclusive provider of all of the alcoholic and non alcoholic beverage services for your guests. No outside beverages may be brought on premise.

Ask your Sinclair sales representative for a list of our beverage packages.



# Preferred Catering Partners

Sinclair

*We are proud to partner with trusted providers of exceptional catering services that elevate every event. We do not allow for 'off the list' or 'outside catering' at Sinclair, if we make exception, there is a \$1,000 kitchen rental fee and we require the use of a certified and licensed event planner. If you would like to use a caterer that is not on our approved list, then we will need a copy of their catering business license and Certificate of Liability Insurance. Please be sure that your caterer can comply with our house rules and documentation requirements.*

Added Touch

Erin Lis

[erin@addedtouchcatering.com](mailto:erin@addedtouchcatering.com)[www.addedtouchcatering.com](http://www.addedtouchcatering.com)Bold Catering

404.815.1178

[www.bold-events.com/catering](http://www.bold-events.com/catering)Three Sisters Catering

404-488-4565

[www.threesisterscatering.com](http://www.threesisterscatering.com)Dennis Dean Catering

404.475.1002

[www.dennisdeancatering.com](http://www.dennisdeancatering.com)Affairs to Remember

404.872.7859

[www.affairs.com](http://www.affairs.com)[events@affairs.com](mailto:events@affairs.com)A Legendary Event

404.787.1605

Liz Cipro

[ecipro@legendaryevents.com](mailto:ecipro@legendaryevents.com)District Events & Catering[kate@districtecm.com](mailto:kate@districtecm.com)[www.districtecm.com](http://www.districtecm.com)



# Contact Us

 [www.instagram.com/sinclairatlanta\\_](https://www.instagram.com/sinclairatlanta_)

 [mgmt@sinclairatlanta.com](mailto:mgmt@sinclairatlanta.com)

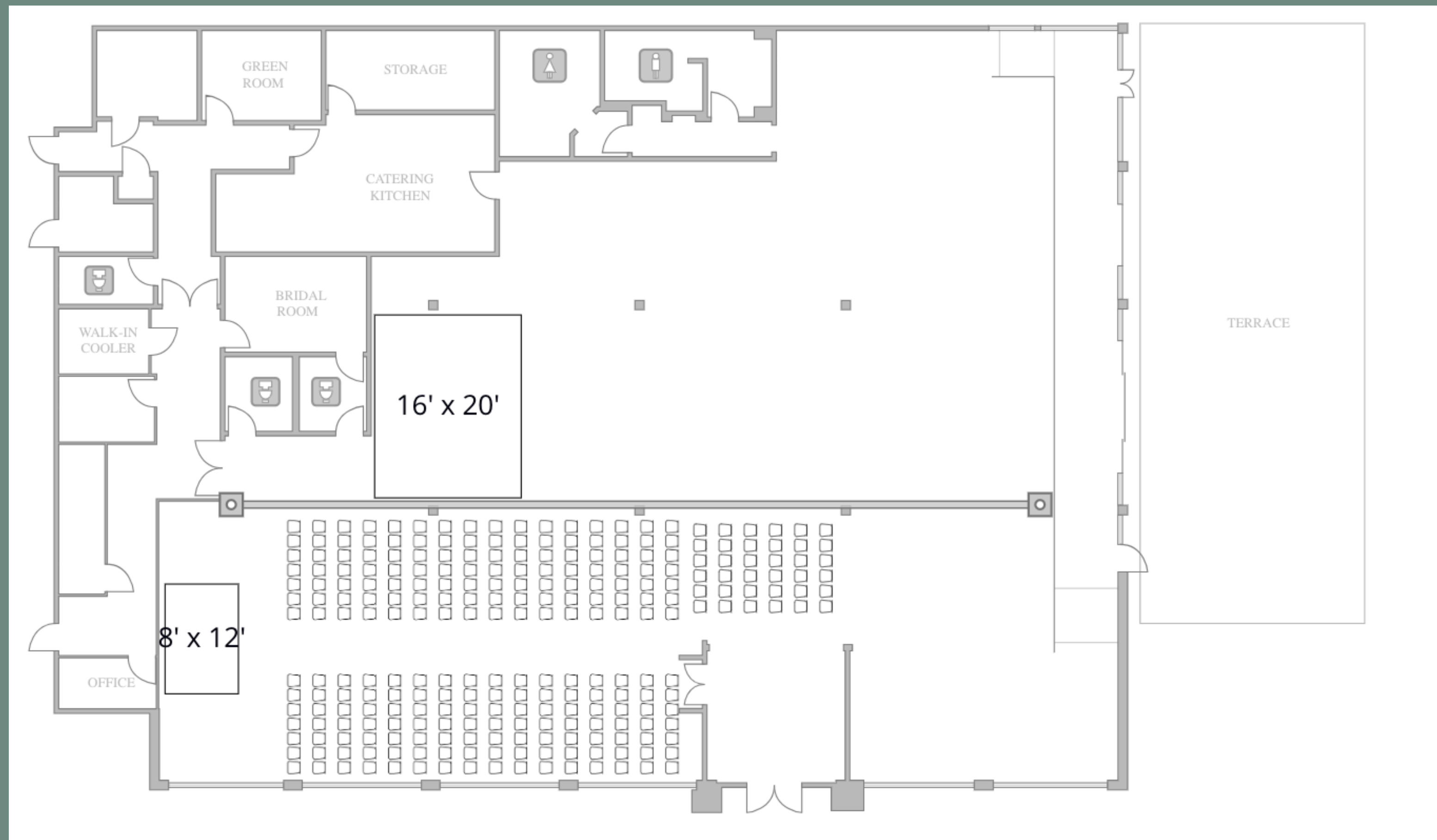
 [www.sinclairatlanta.com](http://www.sinclairatlanta.com)





# Possible Layouts

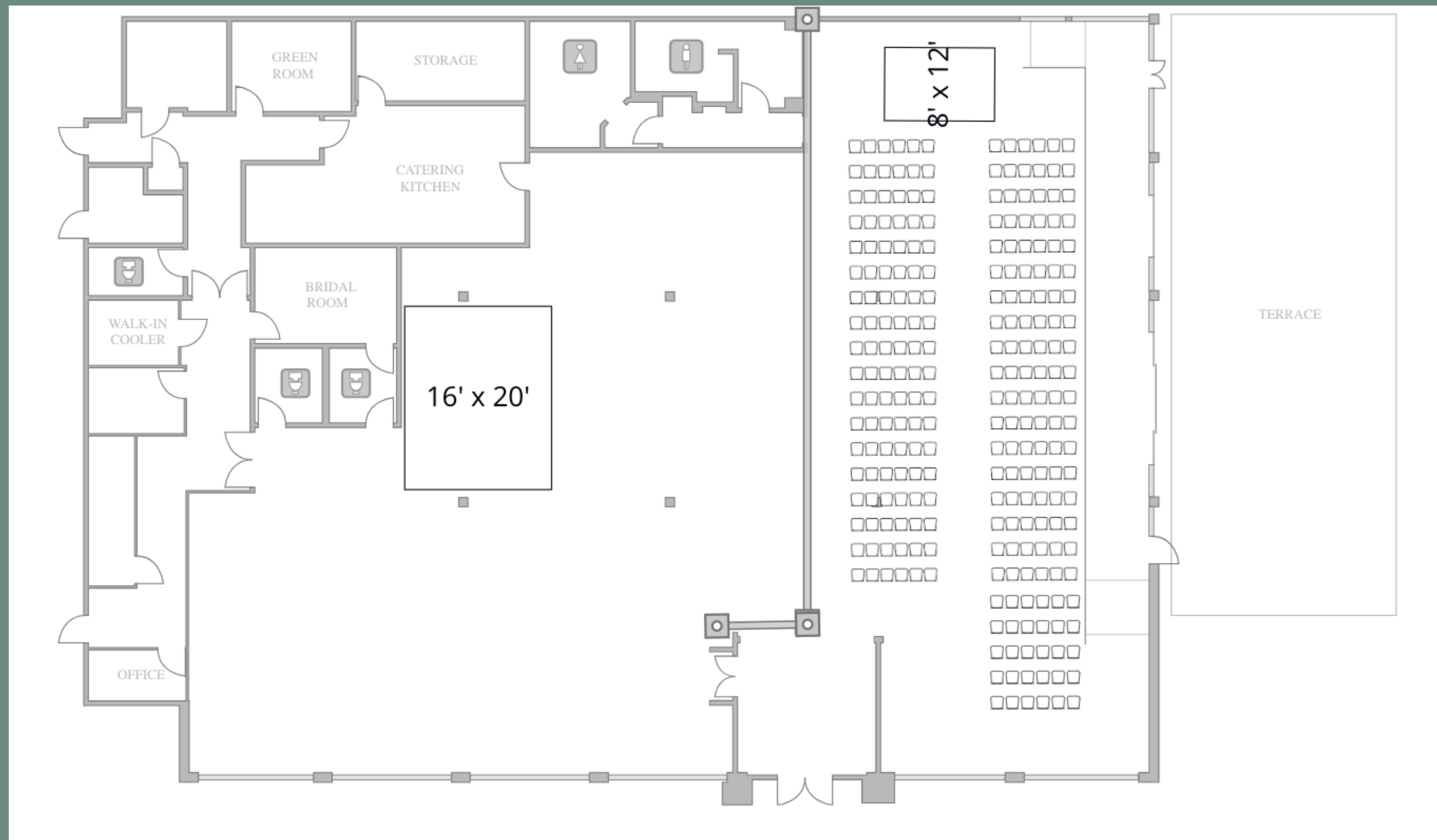
Indoor Ceremony 260 seats





# Possible Layouts

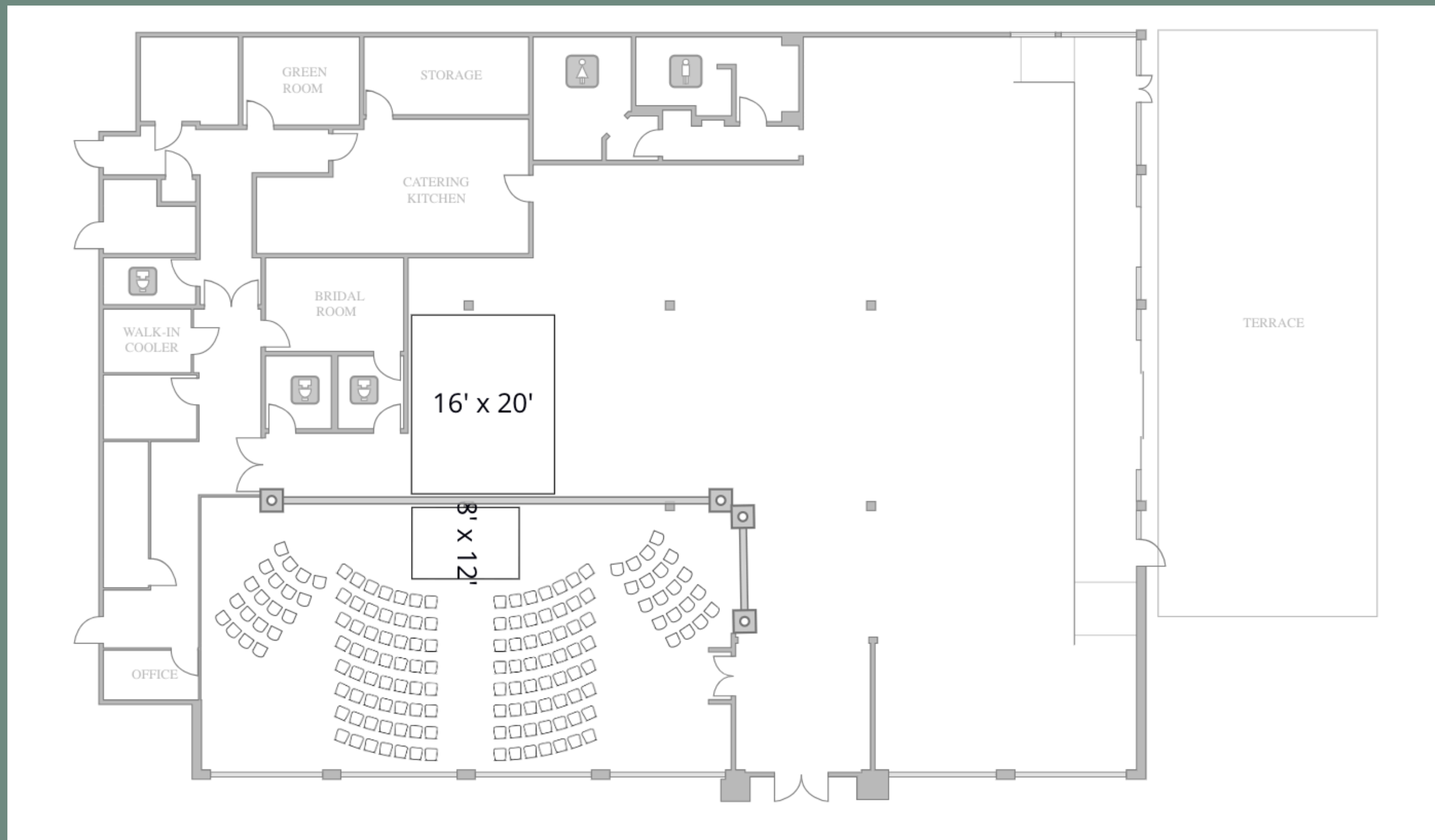
Indoor Ceremony 250 seats





# Possible Layouts

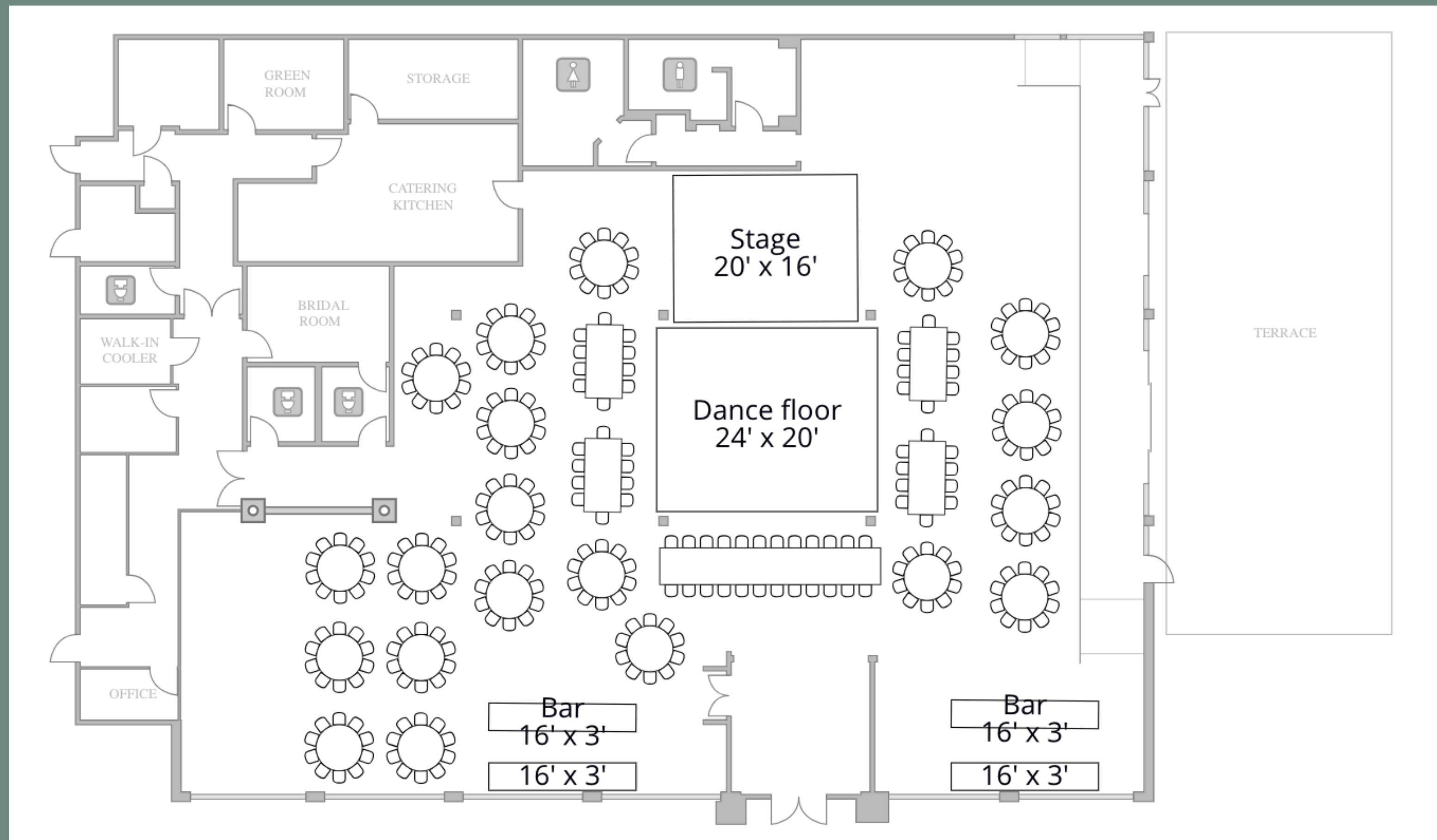
Ceremony in the round 152 seats





# Possible Layouts

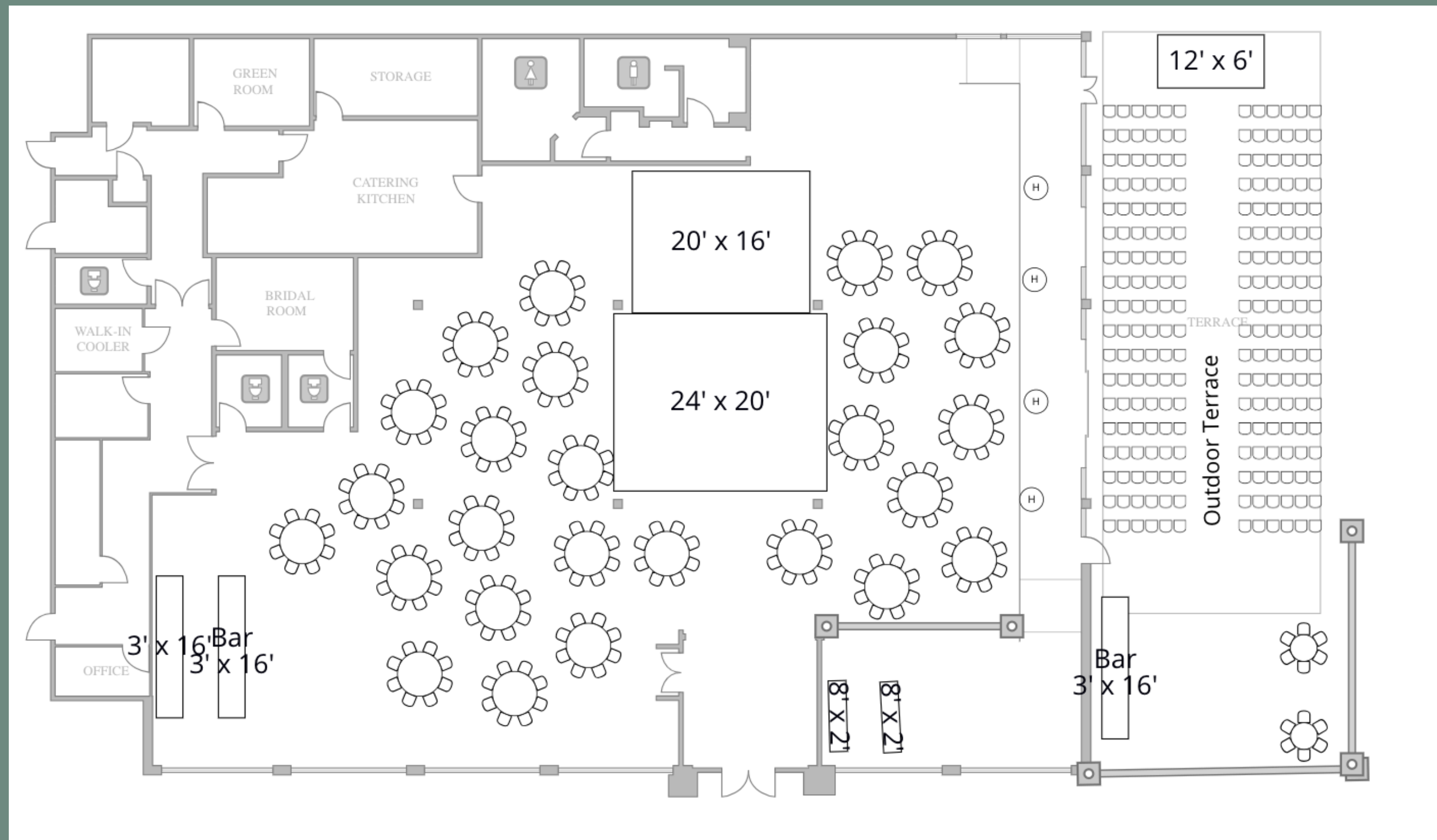
Plated Reception 264 seats





# Possible Layouts

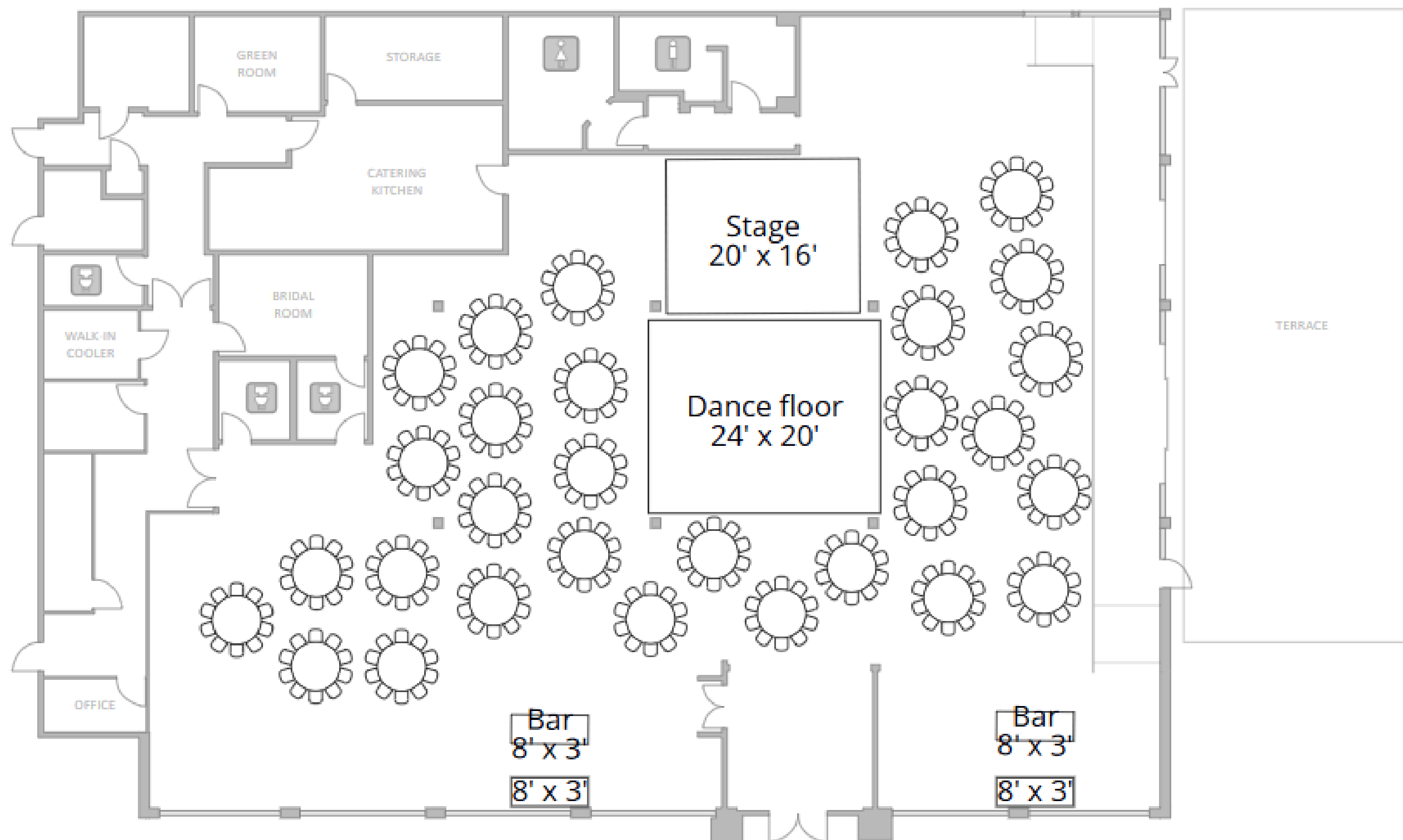
Outdoor Ceremony Plated Dinner 220 seats





# Possible Layouts

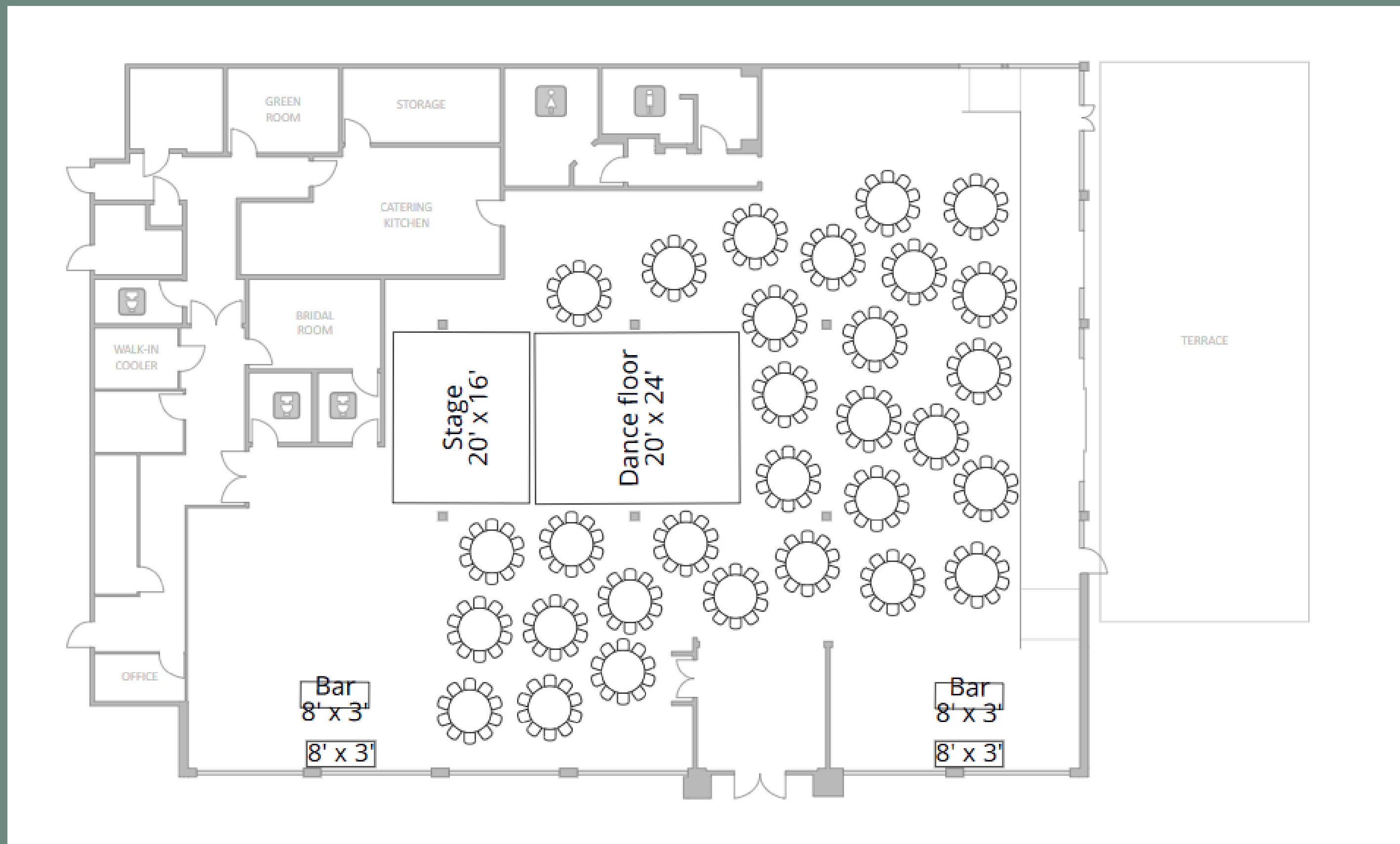
## Plated Reception 300 seats - Option 1





# Possible Layouts

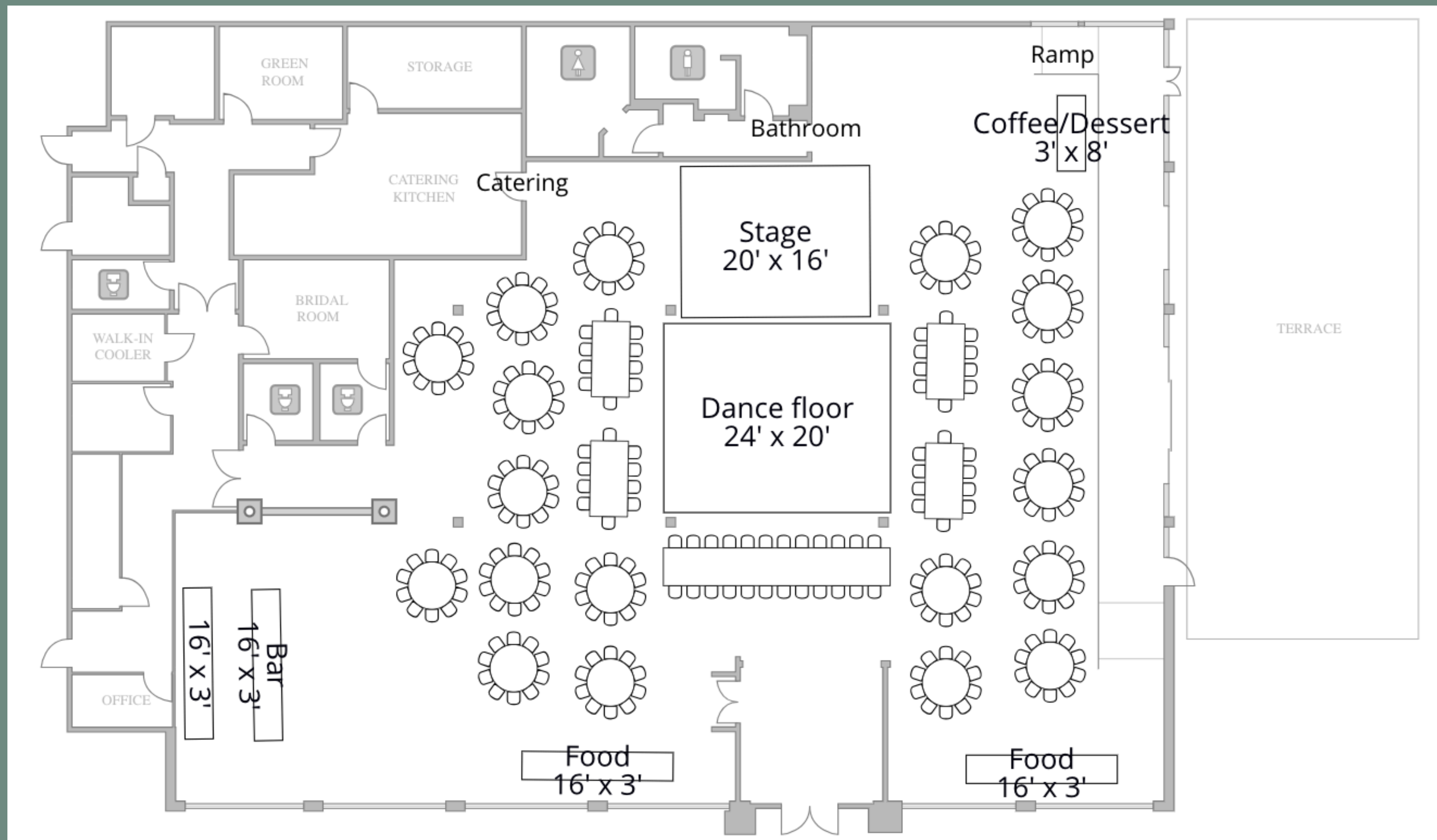
Plated Reception 300 seats - Option 2





# Possible Layouts

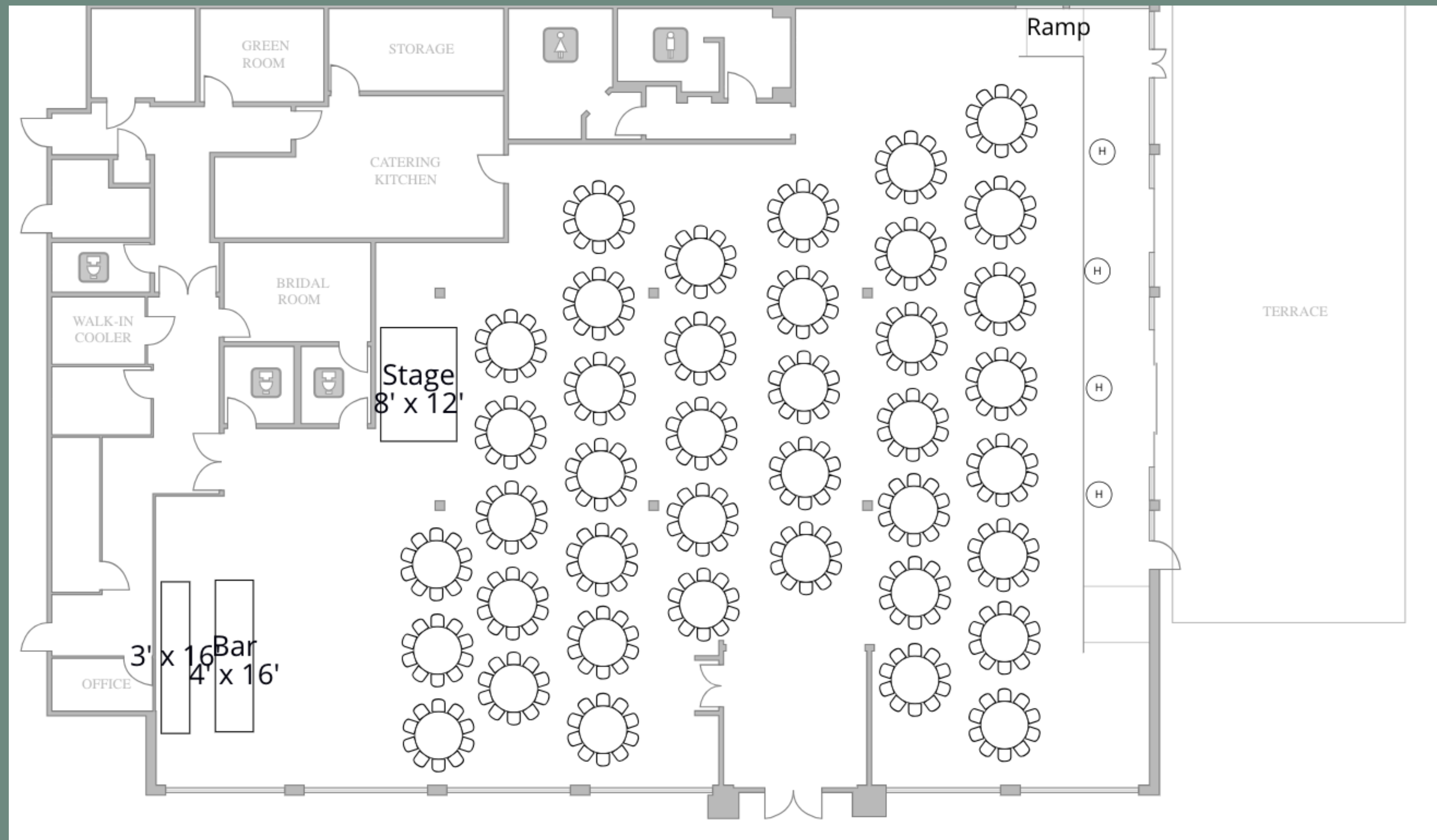
Buffet Reception 254 seats





# Possible Layouts

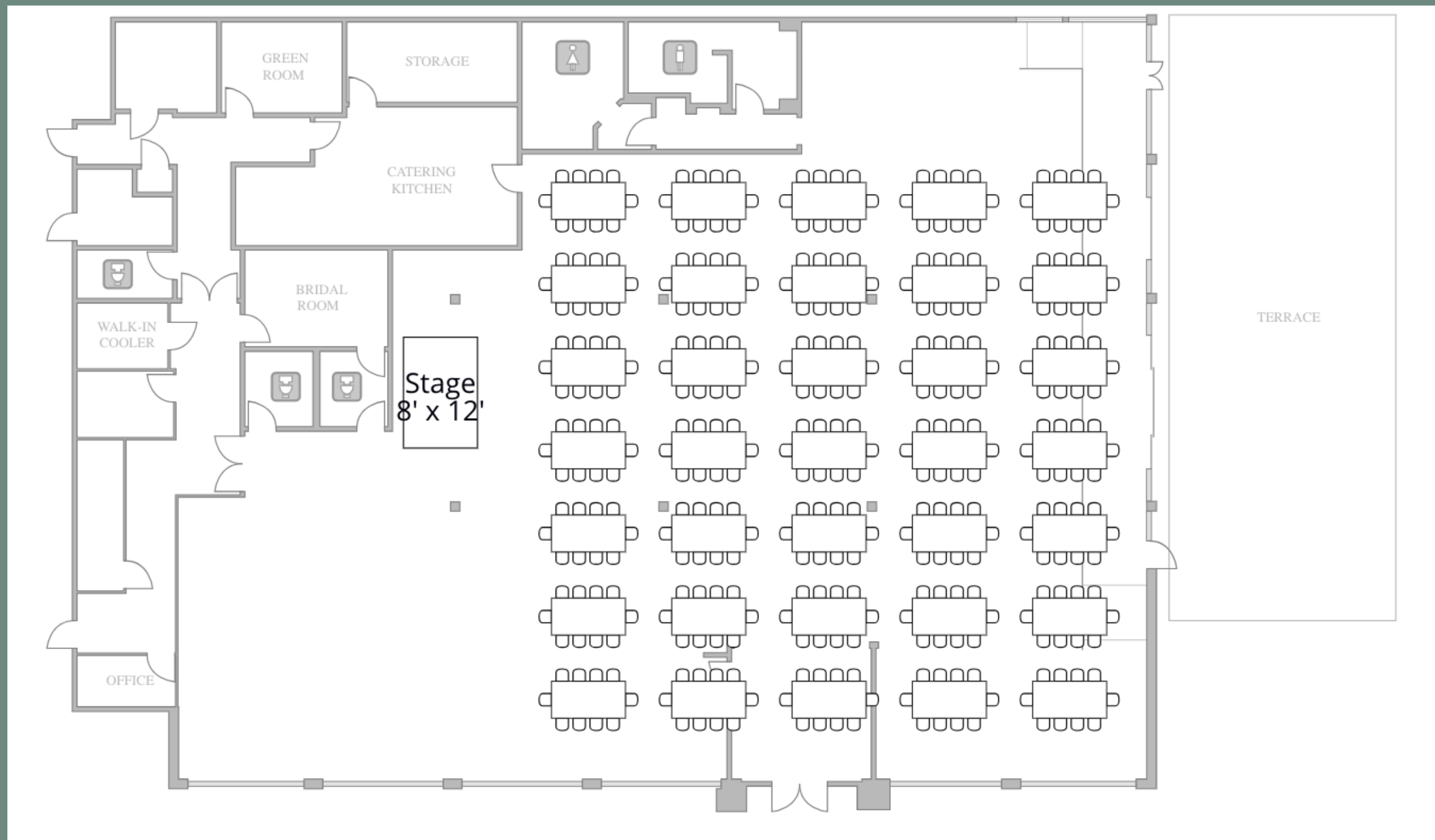
Gala with stage 400 seats





# Possible Layouts

Gala with stage 350 seats







*Thank You*

We look forward to hosting you!

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