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CELEBRATION

Past and present entwine here, as beautifully as the twisting branches of our giant, moss-laden oaks. Weddings echo with Southern grandeur — gas lamps, cobblestone streets and pealing bells — as well as today's most enchanting Lowcountry pleasures. Exchange vows in a quaint, waterside chapel. Dance and dine on a sun-splashed veranda. And indulge in a romantic honeymoon brimming with sunset cruises, bicycle rides and couples' massages. At Montage Palmetto Bluff, perfect moments like these are just as endless as they are timeless.

THE FINE PRINT

At Montage Palmetto Bluff, our ballrooms and lawns are able to accommodate up to 400 guests.

A comprehensive seating maximum for each venue space can be found on the Private Event Space sheet.

To host a wedding at Montage Palmetto Bluff, a catered reception with an associated Food and

Beverage Minimum as well as overnight accommodations are required. Please find a general guide to

Food and Beverage Minimums and Guest Room Blocks below.

SPECIAL EVENT MINIMUM REQUIREMENTS

PEAK SEASON – APRIL, MAY, JUNE, SEPTEMBER, OCTOBER, NOVEMBER

	Friday	Saturday	Sunday
Food and Beverage Minimum Spend	\$75,000	\$150,000	\$45,000
Guest Room Block Minimum	35+ Rooms 2+ Nights	65+ Rooms 2+ Nights	25+ Rooms 1+ Nights

SHOULDER SEASON - MARCH, DECEMBER

	Friday	Saturday	Sunday
Food and Beverage Minimum Spend	\$50,000	\$95,000	\$35,000
Guest Room Block Minimum	25+ Rooms 2+ Nights	45+ Rooms 2+ Nights	20+ Rooms 1+ Nights

OFF SEASON – JANUARY, FEBRUARY, JULY, AUGUST

	Friday	Saturday	Sunday
Food and Beverage Minimum Spend	\$30,000	\$85,000	\$20,000
Guest Room Block Minimum	15+ Rooms 2+ Nights	35+ Rooms 2+ Nights	15+ Rooms 1+ Nights

^{++26%} taxable service charge for indoor events and/or 28% taxable service charge for outdoor events and applicable taxes. Prices are subject to change without notice.

F*ood and Beverage Minimum spend and Guest Room Block Minimums encompass entire event, not per day.

*Special allowances for Monday - Thursday weddings offered

^{*}Please note that our Food and Beverage Minimums vary based on day of the week, time of year, and size of event.

Custom pricing will apply for holidays and special event time frames. Please contact the Sales Manager for a custom estimate.

^{*}All Catered events can be applied towards the Food and Beverage Minimum spend.

PACKAGES

WELCOME TO THE LOWCOUNTRY

package includes

roasted oysters lowcountry boil & bbq buffet one craft cocktail upon arrival four hour gold package bar

\$330.00 ++ per person

UNDER THE OAKS

package includes

five passed hors d'oeuvres
three dinner stations
two sides/vegetables
late night snack
montage wedding cake
passed montage select wines upon arrival
two craft cocktails upon arrival
five hour gold package bar

\$475.00 ++ per person

MARRIED AT MONTAGE

package includes

five passed hors d'oeuvres three course dinner

appetizer or soup or salad duet entrée

montage wedding cake

late night snack

two craft cocktails upon arrival passed montage select wine upon arrival montage select wine with dinner five hour gold package bar

\$490.00 ++ per person



OUTDOOR EVENT VENUES



VILLAGE GREEN \$8,000 per day

In the heart of Wilson Village, mere steps from the Waterside Chapel, lies the Village Green. Centrally located and overlooking the May River, this venue is home to the historic ruins of the Wilson Mansion, which once hosted some of the most extravagant Southern parties in the early 1900s. With its historic influence, the Village Green is an ideal location to put up a tent in which to hold an amazing reception or special event. Capacity: 500 (Daily setup & tear down)

MAY RIVER LAWN \$3,000

With amazing views along the May River, guests are greeted under lush branches of ancient oak trees on the lawns of Palmetto Bluff. This venue is an ideal location to sip a libation and watch the tides at sunset. Add our food truck, Big Carol or the Little Brown Wagon to make your event along the river a truly unique experience. Capacity: 300+

FIREPIT LAWN \$2,000

Tucked away behind River House, the Fire Pit lawn is a relaxed and quaint venue with views of the May River and the Inland Waterway. This centrally located venue is just a few steps away from Hush speakeasy and Oak Ballroom, offering convenient access to additional venues. *Capacity: 200*



OUTDOOR EVENT VENUES

MORELAND LANDING \$6,500

Complete with an oversized stone fireplace, which serves as the focal point for the space, Moreland Landing is situated on the May River and offers spectacular views of the pristine water. Just beyond the pavilion, is a fire pit where fresh Lowcountry oysters are steamed, and guests may experience a traditional oyster roast. Anchored to the banks of the May River, is an incredible 5-story tree house which wraps around a centuries-old live oak tree. Capacity: 72 seated under pavilion | up to 350 under and outside of pavilion

SUNRISE LAWN \$2,500

Nestled at the back of the Inn, the Sunrise Lawn is surrounded by finely manicured grounds, framed by the lagoon waterways and maritime forest. With an isolated view overlooking Bird Island and the banks of the lagoon, this open oasis is made complete with two massive firepits for sunset celebrations, accompanied by the comforts of loved ones and roasted s'mores. Its ideal for both intimate weddings and grand affairs.

Capacity: 400

INDOOR EVENT VENUES



MAY RIVER CHAPEL \$4,500

Overlooking the pristine Lowcountry waters and salt marshes, the May River Chapel features stunning views through its arched windows. The charming, understated design offers an intimate and romantic setting for a truly breathtaking ceremony. *Interior capacity: 120*

SOMERSET CHAPEL \$7,500

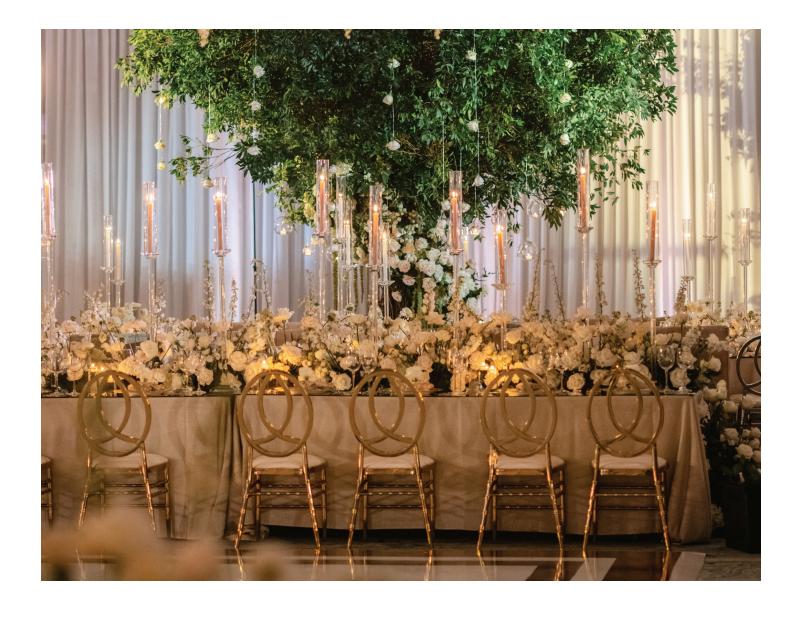
The grand Somerset Chapel, set along the interior waterway of the property, provides a stately welcome to Montage Palmetto Bluff. Beautiful arched windows face east and west providing spectacular lighting from sunrise to sunset as the streams of light filter through, creating a magical setting. *Interior capacity: 185*

RIVER HOUSE RESTAURANT

TUESDAY – SATURDAY \$40,000 | SUNDAY & MONDAY \$3,000

Overlooking the May River, River House offers an exclusive riverfront experience unique to Palmetto Bluff. Expansive floor-to-ceiling windows flood the dining room with natural light. As day turns to night, the sky's changing colors create a mesmerizing ambiance until darkness brings a deep, moody glow.

Food and Beverage is additional to the above site fees.



INDOOR EVENT VENUES

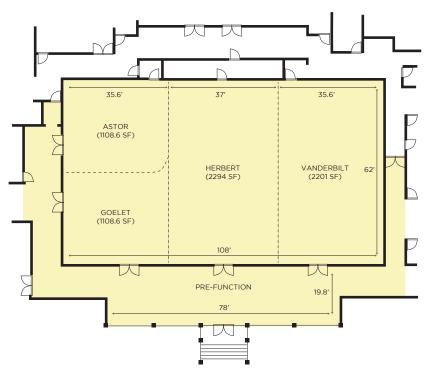
OAK BALLROOM \$5,000

With its classic colonial architecture and sophisticated décor, the Oak Ballroom is an elegant and versatile venue. The ballroom fills with natural light as the sun beams through the French doors and windows. The large wraparound veranda, which surrounds the ballroom on three sides, offers stunning views of the May River. At 1,800 square feet, the Oak Ballroom can accommodate several seating arrangements as well as space for dancing and entertainment. *Capacity: 115*

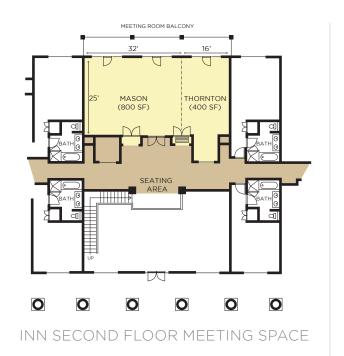
WILSON BALLROOM \$10,000

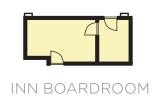
The Wilson Family was known for style, grace and extravagant entertaining. Paying homage to their grand traditions, the Wilson Ballroom was named. The vast 7,000 square feet of space may be used for one grand event, divided into four smaller sections for a more intimate affair or an event that flows from room to room. The foyer is ideal for cocktails or gatherings and looks directly out onto the lush grand lawn.

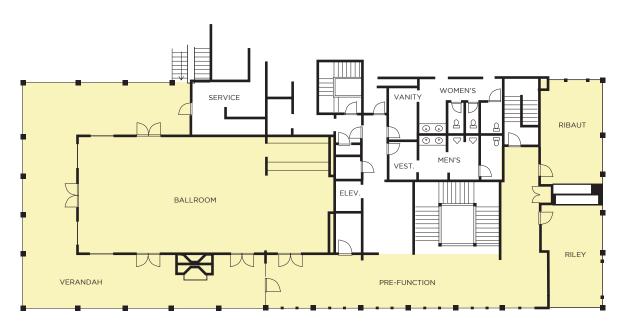
Capacity: 350 seated



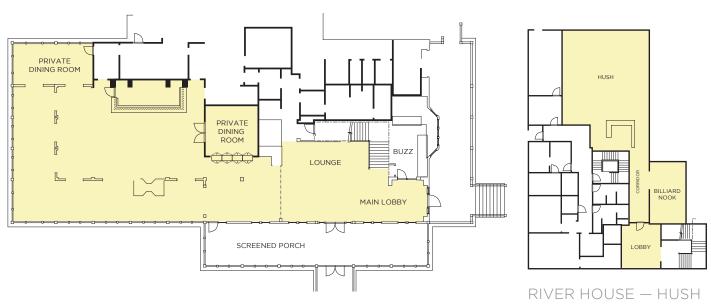
INN FIRST FLOOR WILSON BALLROOM



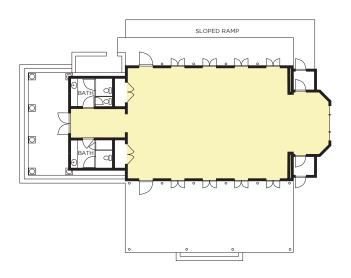




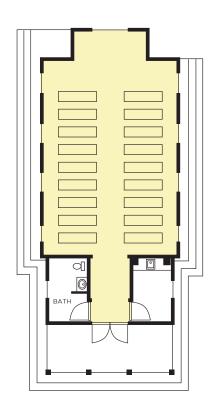
RIVER HOUSE — SECOND FLOOR



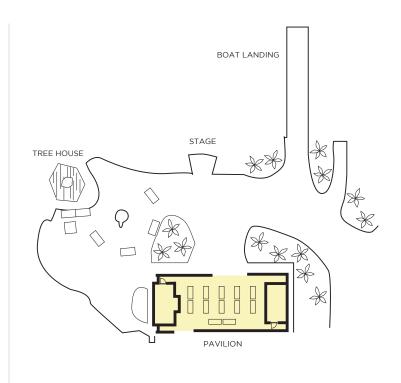
RIVER HOUSE — FIRST FLOOR



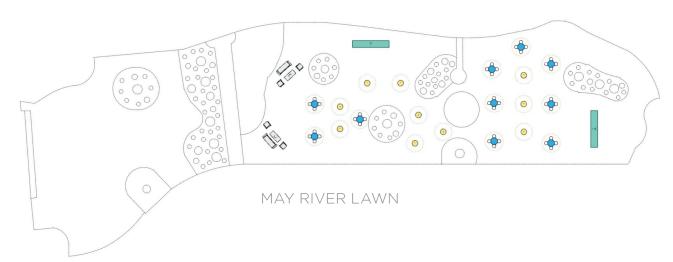
SOMERSET CHAPEL

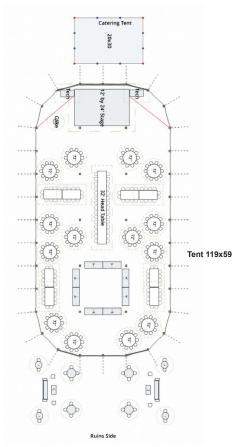


MAY RIVER CHAPEL

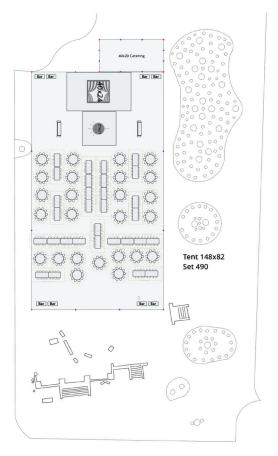


MORELAND LANDING





TENT VILLAGE GREEN (250)



TENT VILLAGE GREEN (500)

EVENT FUNCTION SPACE

ш	1.S	otage	eight	eating			9.		quare		
Room Name	Dimensions	Square Footage	Ceiling Height	Existing Seating	Theatre	Classroom	Conference	U-Shape	Hollow Square	Rounds	Reception
INN FIRST FLOOR	• • • • •	• • • • • •	• • • • • • •	• • •	• •	• • •	• • •	• •	• • • •	• • • •	• • •
Astor	31' x 35.5'	1108	19'		100	60	30	27	36	60	100
Goelet	31' x 35.5'	1108	19'		100	60	30	27	36	60	100
Herbert	62' x 37'	2294	19'		250	134	54	45	54	150	230
Vanderbilt	62' x 35.5'	2201	19'		240	130	54	45	54	150	230
Astor/Goelet	62' x 35.5'	2201	19'		240	130	54	45	54	150	230
Astor/Goelet/Herbert	62' x 72.5'	4495	19'		460	300	60	57	72	300	500
Herbert/Vanderbilt	62' x 72.5'	4495	19'		460	300	60	57	72	300	500
Wilson Ballroom	62' x 108'	6696	19'		700	396	NA	75	96	450	700
Inn Boardroom	11.3' x 18'			8							
• • • • • • • • • •				• • •	• •	• • •	• • •	• •	• • • •	• • • •	• • •
INN SECOND FLOOR											
Mason	25' x 32'	800	9' 4"		70	36	28	30	30	60	80
Thornton	25' x 16'	400	9' 4"		30	18	22	21	18	20	40
Mason/ Thornton	25' x 48'	1200	9' 4"		100	50	42	36	42	80	120
• • • • • • • • • •				• • •			• • •	• •	• • • •		• • •
RIVER HOUSE											
Oak Ballroom	30' x 60'	1800	15'-30' (vaulted)		169	88	46	50	60	120*	100*
Ballroom Veranda	12' wide	approx 1700	10'							56	85
Ribaut Boardroom	16' x 26'	416	10' 6"	12			16				
Riley Boardroom	14' x 26'	364	10' 6"	12			16				
River House Restaurant	42' x 59'	2478		165							
Hush	24' x 48'	1152	9' 6"	48							
• • • • • • • • • • •	• • • • •	• • • • •	• • • • • • •	• • •	• •	• • •	• • •	• •	• • • •	• • • •	• • •
ALTERNATE SPACE											
Moreland Landing				60**						150	150
Somerset Chapel	33' x 53'	1750			185	88	46	50	60	120	175
May River Chapel	33' x 21'	712	19'	108							
• • • • • • • • • •				• • •		• • •		• •	• • • •	• • • •	• • •
OUTDOOR VENUES											
Sunrise Lawn											400
Village Green											500
River House Fire Pit Lawn											200
May River Lawn											300
				* 1						total	

^{*}does not include outside seating **picnic seating

SETUP INCLUSIONS

Setup: Banquet Tables, Banquet Chairs, Indoor Parquet Wood Dance Floor, Buffet Stations, Bars

White Folding Chairs in the Somerset Chapel

Existing Pews in the May River Chapel

Place Settings: White Napkin, Glassware,

Silverware, China

MENU SELECTION & EVENT GUARANTEES

Final menu, dietary restrictions & event selections are due 21 days prior to your program in order to guarantee selections.

No outside food and beverage may be brought to any events.

All bars must conclude by 2am.

The final guaranteed number of guests is due by 9am, 3 business days (72 hours) prior to the event and within 10% of the guest count. Should a final number not be received the expected number on the event order will be the guaranteed count. All food and beverage events are billed at the final guaranteed count or the actual number of guests served. All buffet and food stations require the full guarantee of number of guests in attendance.

SERVICE CHARGES, TAXES & LABOR FEES

Taxes:

Food and beverage (beer, wine, non-alcoholic) is subject to 9% state sales tax

Liquor 14% sales tax

Event space rental 7% sales tax

Additional Services (floral, rentals) 7% sales tax

Service Charge:

26% taxable service fee for indoor events and 28% taxable service fee for outdoor events (in the following locations; May River Golf Grill Lawn and Patio, Sunrise Lawn, Moreland Landing, Village Green, May River Lawn, River House Fire Pit Lawn and any other outdoor area utilized)

Labor Fees:

Bartenders \$300 per bar up to 4 hours, \$75 per additional hour. Standard set is 1/75 guests

Chef & Attendant Fees \$275 each up to 2 hours

Montage Security \$75 per hour

Outside Security Rates to be quoted separately based on needs

Additional service staff beyond normal staffing guidelines \$50 per hour per server

*All taxes and labor charges are subject to change

DEPOSITS & BILLING

30 days prior to your event, 110% of the estimated Master Account will be due, less previously submitted deposits, which will be credited toward the overall event costs. Should your event go over the amount pre-paid, our finance department will charge the credit card on file the day after your event. You will receive a final copy of your bill within 2 weeks of your event.

WEATHER DECISIONS & OUTDOOR EVENTS

All outdoor events with amplified music or entertainment must conclude by 10:00pm.

Lighting is required for outdoor events (except for Moreland Landing). Pricing will vary based on location and size of event.

If outdoor heaters are needed, they will need to be rented in advance.

Final weather calls for outdoor events are due by:

Breakfast: Evening prior

Lunch: 8:00am the day of the event Dinner: 12:00pm the day of the event

If the national weather service predicts a 40% or greater chance of rain, it is advised that all outdoor events move to the indoor backup location. If a weather decision is overridden and an event must be moved in after setup has begun a \$2000 service fee will be accessed.

TRANSPORTATION

Group movements of 20+ people will be required to have supplemental transportation. Your wedding manager can assist you with cost.

Golf cart shuttle service ends at 11pm. For extended shuttle service needs, your wedding manager can assist you with after hours pricing.

FREIGHT INFORMATION

All boxes incoming/outgoing should be coordinated in advance.

Incoming Shipping Information:

Montage Palmetto Bluff Attn: "Wedding Manager Name"/ "Wedding Name" 476 Mount Pelia Road Bluffton, SC 29910

Incoming & Outgoing Box Handling Fees
1-10 lbs \$5 per box, 11-20 lbs \$10 per box,
21-40 lbs. \$20 per box, 41-up \$30 per box,
Over 120 lbs \$75 per box

Outgoing boxes do not include shipping if applicable.

IT & AUDIO VISUAL NEEDS

Five Star Audio Visual is our provider of all audio visual needs. Any outside audio visual provider must be approved in advance.

Should you require power, equipment, rigging & hanging Five Star Audio Visual will contact you to discuss your needs and provide a current pricing list and quote.

3RD PARTY SERVICES

Property Gate Fees will apply to each vendor upon entering the Palmetto Bluff security gate.

Commercial Gate Address: 88 Myrtle Ford Road, Bluffton, SC 29910

M-F 6:45am - 6pm, Sat 7:45am - 3pm, Sun Closed. After hours, y ou may enter though the main gate on Old Palmetto Bluff Road.

Prices vary depending on your vehicle size.

Commercial truck passes for 4-wheels \$20 per day, 6 wheels \$30 per day, 8+ wheels \$50. Exact Cash/Check is the only acceptable form of payment.

All vendors will be need to provide proof of automobile insurance & valid driver's license upon entry to the Palmetto Bluff security gate.

License & Insurance: Provide a copy of your Business License upon contract. Provide proof of your comprehensive general liability insurance and/or Worker's Compensation Coverage upon contract naming Montage Palmetto Bluff as an additional insured business at \$1,000,000 combined single limit, bodily injury, and property damage coverage.

Provide a contract or letter of agreement listing the services and/or goods to be delivered for each event. At any time during the planning process should changes be made, please provide a revised copy of the contract or letter of agreement.

Installation: All installs to be complete 3 hours prior to the event, unless otherwise specified by Montage Palmetto Bluff.

Parking/Storage/Breakdown: All specifications for parking, storage areas, staging areas, trash areas, and material delivery to be discussed and written into the master Vendor Timeline prior to vendor arrival. All requested load in/breakdown times to be given to your event manager 30 days prior to the event; your guaranteed time to be given 2 weeks prior to event. To avoid inconveniencing our guests, load-in and load-out locations and times may be restricted based on property needs.

All vendors are responsible for removing all trash and rentals upon conclusion of event, includes floral, boxes, furniture, plastic wrap, disposable props or any other items that have been brought to the event. Additional fees may apply for trash removal.

All vendors are responsible for the collection of any items that are not property of Montage Palmetto Bluff at the conclusion of the event. Montage Palmetto Bluff is not responsible for collecting or returning items (including but not limited to rental items, china, glassware, silverware, props, or personal items).

Property Damage and Liability: Any damage that occurs by guests of the event or 3rd party hired by the host, it is the host's responsibility to cover the damage and charges will be placed on the master bill.

On Own Booked Services: Clients are permitted to book the following services on own

photographer/videographer

hair and makeup

officiant

stationary

*all other services must go through Montage or 3rd Party Wedding Planner

GUEST ROOM ACCOMMODATIONS

Montage Palmetto Bluff is pleased to offer an online reservation booking link as well as a call-in option for wedding guest reservations. There is a \$55 per night Resort Fee. Double Queen rooms as well as Suites must be reserved in the room block in order to guarantee a certain number be available for guests to reserve due to limited inventory.

WEDDING MENU TASTING

A complimentary menu tasting is offered for all weddings exceeding a \$40,000 Food and Beverage Minimum. Menu tastings will occur approximately 3 months prior to the wedding based on availability. The Catering Manager will provide a Catering Menu in which courses to be tried at the tasting will be selected from. Menu tastings can include up to 4 people unless otherwise agreed upon. The final menu and event selections are due 21 days prior to the wedding in order to guarantee selections.

FINAL GUEST COUNT

The final guest count is due by 9am, 3 business days (72 hours) prior to the wedding. This guest count must be within 10% of the actual guest count. If a final number is not given, the estimated guest count on the Banquet Event Order will be the guaranteed guest count. All food and beverage events are billed at the final guaranteed guest count or the actual number of guests served. All buffet and food stations require the full guarantee of number of guests in attendance.

WEATHER AND OUTDOOR EVENTS

If the National Weather Service predicts a 40% or greater chance of rain, it is advised that all outdoor events move to the indoor backup location. If a weather decision is overridden and an event must be moved in after setup has begun, a \$2,000 service fee will be accessed.

WEDDING PLANNERS

Montage Palmetto Bluff provides a dedicated event manager to oversee the details related to the venue. For a seamless experience, an approved full-service wedding planner is mandated for all weddings at Montage Palmetto Bluff. Your full service planner will be more deeply involved, assisting with all aspects of your special day managing the timeline and vendors throughout your wedding weekend.

PREFERRED VENDORS

Montage Palmetto Bluff is delighted to recommend preferred external vendors who may assist with florals, photography, videography, wedding cakes, music and entertainment, transportation, tenting, and more. Your full-service wedding planner will aid you in securing services from these outside vendors.

ENTERTAINMENT

All outdoor events with amplified music or entertainment must conclude by 10pm.

BOOKED SERVICES

Clients are permitted to book photographers/videographers, hair and makeup, officiant, and stationary on their own. All other services such as floral, rentals, transportation, lighting, etc. must be reserved directly through your professional, full service Wedding Planner. Clients are not permitted to reserve these services on their own. All tenting arrangements must be made exclusively with approved vendors and organized through your full-service wedding planner.

AUDIO VISUAL

Five Star Audio Visual is our provider of all audio visual needs. Any outside audio visual provider must be approved in advance. Should power, equipment, rigging and hanging be required, Five Star Audio Visual will be in contact to discuss specific needs as well as provide a pricing quote.

PROVIDED ITEMS

Montage Palmetto Bluff offers the following items included in all wedding packages – banquet tables, banquet chairs, indoor parquet wooden dance floor, buffet stations, bars, white folding chairs, existing pews (May River Chapel), white napkins, glassware, silverware, and china.

TRANSPORTATION

Group movements of 20+ people will be required to have supplemental transportation. The Catering Manager can assist in quoting pricing for this. Complimentary resort golf cart shuttle service ends at 11pm. However, golf cart shuttle service hours can be extended for an additional cost.

BILLING

30 days prior to the event, 110% of the estimated Master Account will be due, less the previously submitted deposits, which will be credited toward the overall wedding cost. Should the wedding go over the pre-paid amount, our Finance Department will charge the credit card on file the day after the event. A final copy of the event bill will be sent within two weeks of the wedding.

Deposit Type	Assessment
Initial Deposit - Time of Signature	25% of the Contracted Minimum Revenue (Food and Beverage, Site Fees, and Room Block)
Second Deposit – 180 Days Prior to Arrival	60% of the Master Account Rolling Estimate less previously made deposits
Third Deposit - 120 Days Prior to Arrival	75% of the Master Account Rolling Estimate less previously made deposits
Final Deposit - 30 Days Prior to Arrival	110% of the Master Account Rolling Estimate less previously made deposits plus a 10% Overage Charge



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