



Museum of Nature and Science

# SPECIAL EVENT RENTALS



## EXCELLENT LOCATION

Located in Victory Park near the American Airlines Center, across from the West End Historic District, and near many of Dallas' best hotels.



## STUNNING & SOPHISTICATED

Architecturally stunning building houses **11 PERMANENT EXHIBIT HALLS** and an elegant **297-SEAT THEATER** with one of the most sophisticated digital projection and sound systems available.



## THE PERFECT SETTING

Ideal for dinners, receptions, or special occasions, the Perot Museum of Nature and Science offers a one-of-a-kind location for events from **25 to 1,500 PEOPLE.**

# CATERING INFORMATION

Round out your special event with approved catering options to meet diverse event needs and price points.

The Perot Museum is committed to working with caterers who will work alongside you to create a customized, quality Museum-event experience. From full-service personalized menu planning featuring innovative seasonal cuisine to more casual picnic-style fare, the catering options are sure to please even the most discerning guests. The rental fee includes the exclusive use of the reserved area(s), basic housekeeping, and the use of the Museum's tables and chairs. Thank you for your interest in the Perot Museum of Nature and Science. Should you have any questions, please contact our department directly. We look forward to reserving space for your special event.



Photo courtesy of Perot Museum of Nature and Science

## FACILITY RENTAL/EVENT SALES

**Perot Museum**

events@perotmuseum.org | 214.756.3500

## IN-HOUSE PREFERRED CATERER

**Wolfgang Puck Catering**

perotmuseum@wolfgangpuckcatering.com

Katelynn Harvey-Campos, Catering Sales Manager | 214.624.8198

## APPROVED CATERER

**Beyond the Box Catering**

dbrown@foodbeyondthebox.com

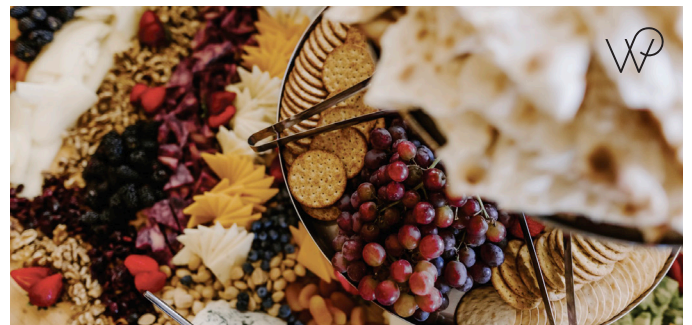
Doug Brown | 214.828.2228

## CATERING INFORMATION

Facility rental fee is exclusive of food and beverage.

A \$10,000 food and beverage minimum applies to Friday and Saturday events. For December, a \$15,000 food and beverage minimum applies to Friday and Saturday events.

**NOTE: Food and beverage are required for all events.**



Photos courtesy of Wolfgang Puck Catering

# LEVEL DESCRIPTIONS

Create a perfectly customized evening throughout the Museum in any one or all of the exhibit halls.



## LOWER LEVEL | Jan and Trevor Rees-Jones Exhibition Hall\*, Moody Family Children's Museum\*, Lamar Hunt Family Sports Hall

Mingle with 250 guests in the Grand Hall while enjoying light bites and bubbly. Test running skills against the *T. rex* or an athlete in the *Lamar Hunt Family Sports Hall*. Create a "kid zone" or explore the latest traveling exhibition.

\* No food/beverage permitted in Jan and Trevor Rees-Jones Exhibition Hall, Moody Family Children's Museum  
NOTE: The Moody Family Children's Museum is currently under construction until May 2025.



## LEVEL 1 | Atrium, Lobby, Museum Shop\*, The Hoglund Foundation Theater\*

Stand, dance, and sip cocktails beneath the dancing water molecules with up to 400 guests or enjoy a seated dinner with 300 guests in the expansive glass-encased *Lobby*. See customizable messages, logos, or photos on the 7'x28' screen. Take in views of the stunning Dallas skyline on David's Deck. Invite guests to a private film screening in *The Hoglund Foundation Theater* for a state-of-the-art 3D experience.

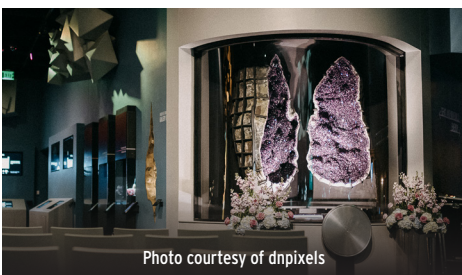
\* Additional fees apply for use of these areas



## LEVEL 2 | Discovering Life Hall, Being Human Hall, Texas Instruments Engineering and Innovation Hall, BioLab\*, CHALLENGE Lab\*

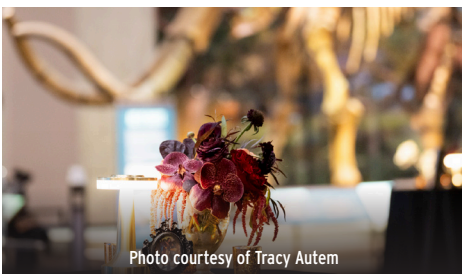
Amaze your brain and the brains of colleagues and friends in the *Engineering and Innovation Hall*, and delight in the opportunity to mingle with 200 guests among some of nature's wonders in the *Discovering Life Hall*.

\* Additional fees apply for use of these areas, no food/beverage permitted in BioLab/CHALLENGE Lab



## LEVEL 3 | The Rees-Jones Foundation Dynamic Earth Hall, Tom Hunt Energy Hall, Lyda Hill Gems and Minerals Hall

Enjoy an intimate seated dinner for 108 guests in the atmospheric *Gems and Minerals Hall* featuring minerals from around the world. Have a unique ceremony with the wedding party hiding in the *Energy Hall* followed by sharing your vows with our massive geode as your backdrop. Set your drinks down and shake things up during a simulated earthquake in the *Dynamic Earth Hall*.



## LEVEL 4 | Expanding Universe Hall, Rose Hall of Birds, T. Boone Pickens Life Then and Now Hall, Paleo Lab\*

Dine with the dinosaurs at the top of the glass-encased escalator among exhibits that include the colossal *Alamosaurus* in the *Life Then and Now Hall*. Sit and dine with 100 guests or stand and mingle with up to 250 guests like a bird in the *Hall of Birds* located in the nest above the dinosaurs.

\* Paleo Lab will be on and visible, but no guest access permitted



## PLAZA

Experience an unforgettable outdoor event on the Museum's Plaza, perfect for hosting up to 200 seated guests. Set against the striking backdrop of the museum's stunning architecture, the Plaza provides a picturesque setting for your special occasion. Whether you're planning a wedding, a gala, or an elegant dinner, the Plaza offers a unique and enchanting atmosphere.

# VENUE CAPACITIES & FEES

There are two contracts when booking with the Perot Museum. One with the Museum for the facility rental and one with an approved caterer for food and beverage. Minimum event fees are as follows: Sunday-Thursday, \$2,400 facility rental; Friday-Saturday, \$4,500 facility rental and \$10,000 food and beverage spend. For December, a \$15,000 food and beverage minimum applies to Friday and Saturday events. Museum facilities are available from 7pm to midnight.

## PACKAGES

LOCATION	THEATER	ROUNDS	RECEPTION	SUN-THURS	FRI-SAT
<b>LOBBY AND LOWER LEVEL</b> (Levels LL-1)	324 (L1 Lobby)	360	700	\$4,500	\$5,500
<b>LOBBY AND PLAZA</b> (Level 1)	324 (L1 Lobby), 200 (Plaza)	300 (L1 Lobby), 200 (Plaza)	700	\$4,000	\$6,000
<b>THEATER</b> (Level 1)	297 (Theater)	0	0	\$3,000	\$4,500
<b>EXHIBIT HALLS</b> (Levels 2-4)	-	250	750	\$4,000	\$5,500
<b>LOBBY AND EXHIBIT HALLS</b> (Levels 1-4)	-	550	1300	\$4,500	\$6,800
<b>ENTIRE MUSEUM</b> (Levels LL-4)*	-	610	1500	\$5,300	\$8,000

\* Additional fees apply for Learning Labs, BioLab, Challenge Lab, Traveling Exhibition, Children's Museum, and Museum gift shop.

## INDIVIDUAL LEVELS

LOCATION	THEATER	ROUNDS	RECEPTION	SUN-THURS	FRI-SAT
<b>LOWER LEVEL</b> (Sports, Grand Hall, Children's)	100 (Grand Hall)	60 (Grand Hall)	200	\$2,400	\$4,500
<b>LEVEL 1</b> (Plaza, Lobby, Atrium)	324	300	400	\$2,800	\$4,500
<b>LEVEL 2</b> (Engineering, Life, Human)	-	30	200	\$2,400	\$4,500
<b>LEVEL 3</b> (Gems, Energy, Earth)	150	108	250	\$2,400	\$4,500
<b>LEVEL 4</b> (Dinosaurs, Birds, Universe)	60	100	250	\$2,400	\$4,500

## ADD-ONS

LOCATION	THEATER	ROUNDS	RECEPTION	SUN-THURS	FRI-SAT
<b>THE HOGLUND FOUNDATION THEATER</b> (Level 1)	297	-	-	\$2,500	\$3,500
<b>PLAZA</b> (Level 1)	200	200	250	\$2,500	\$3,500
<b>AUDITORIUM</b>	100	80	120	\$750	\$1,000

### SECURITY (required)

Security is required for all facility rentals. Pricing is \$50 per guard per hour, with a minimum of two guards. Security guards are required 1-2 hours prior to the event start time and 1 hour post-event. Additional security is required for outdoor events.

### ADVANCE PAID PARKING (optional)

GUEST COUNT	FLAT FEE
12-25	\$100
26-50	\$200
51-100	\$350
101-150	\$450
151-300	\$650

### ADDITIONAL PARKING (upon availability)

LOT	FLAT FEE
<b>EXTENDED LOT</b>	\$1,000 (215 spaces)
<b>WOODALL RODGERS</b>	\$1,500 (300 spaces)
<b>BUS/SHUTTLE PARKING</b>	\$500 (15+ buses)

Additional fees apply to groups of 400 or more. 400-599 guests = \$500; 600-899 guests = \$1,000; 900-1,199 guests = \$1,500; 1,200-1,500 guests = \$2,000.

Access to the traveling exhibition located in the Jan and Trevor Rees-Jones Exhibition Hall requires additional fees.

Flexible auditorium space availability contingent on Museum's current use of space. Please inquire about availability.

Inventory of up to 300 gray Museum-owned chairs available and included in the rental fee. If additional chairs are needed, client must rent through an outside vendor.

Additional fees apply for BioLab, Challenge Lab, Children's Museum, Traveling Exhibition; inquire for more details.

# RENTAL RESOURCE PACKAGES

Our most popular package options to make your evening beautiful while being mindful of your schedule and budget.



Photo courtesy of Perot Museum of Nature and Science

## RECEPTION PACKAGE

**\$2,300 (\$2,495 VALUE)**

- Box Office bar top and bar back
- Custom 7'x28' digital video sign board
- Box Office counter LED ticker
- Level 1 stairwell screen
- Elevator screens
- Ramp entrance screens
- 18 - LED uplights
- Additional power for DJ, lighting, and catering
- Museum audio system

## EXHIBIT HALL RECEPTION PACKAGE

**\$1,100 (\$1,430 VALUE)**

- Custom elevator signage
- 18 - LED uplights
- Wireless handheld microphone
- Mixer
- Custom 7'x28' digital video sign board
- Museum audio system

## PRESENTATION PACKAGE

**\$1,500 (\$1,880 VALUE)**

- Custom elevator signage
- 18 - LED uplights
- Wireless handheld microphone
- Mixer
- 2 - 65" flat-screen TVs
- Podium
- 2 - 6'x8' risers
- Additional power for DJ, lighting, and catering
- Museum audio system

## GEMS AND MINERALS CEREMONY PACKAGE

**\$1,350 (\$1,470 VALUE)**

- Custom elevator signage
- 9 - LED uplights
- Wireless handheld microphone
- Mixer
- Drop-down screen
- 5-screen entrance
- Podium
- Audiovisual tech (3 hours)
- Video switcher
- Museum audio system

## INCLUDED IN FACILITY RENTAL

The following Museum-owned tables and chairs are available for indoor events:

- (25) 72" round tables (30"H seating for 10-12)
- (20) 60" round tables (30"H seating for 8-10)
- (35) 30" highboy cocktail round tables (42"H)
- (15) 36" round cocktail tables (30"H seating for 4)
- (40) 6' rectangle tables (30"H seating for 6-8)
- (300) VITRA .03, gray chairs (gray seat and legs)
- (40) Metal benches (gray benches and orange benches)
- (10) Aluminum easels (lightweight for foam-board signage)
- Set up and strike of Museum-owned furniture

PLEASE NOTE: The Perot Museum does not rent or include linens for tables. Catering partners will provide table linens and any table-related décor or service ware. Event clients may choose to utilize the services of a linen rental company. Please reach out to your event manager to request a list of our suggested vendors.

# BUILD YOUR OWN PACKAGE

Customize the details of your event to match specific needs with an à la carte package.

## FURNITURE RESOURCES

<input type="checkbox"/> Ticket counter bar top and bar back	\$1,000
<input type="checkbox"/> Riser (4'D x 8'W x 18"H, 2 available or 6'D x 8'W x 18"H or 24"H, 4 available)	\$175 each
<input type="checkbox"/> Floor standing podium (2 styles available)	\$100 each
<input type="checkbox"/> Bar-height stools (70 available, black seat w/ back, chrome legs)	\$12 each

## AUDIOVISUAL RESOURCES

<input type="checkbox"/> Speaker package: 2 risers (4'D x 8'W x 18"H), lectern, handheld microphone, and mixer	\$500
<input type="checkbox"/> Mobile flat-screen TVs (2 available 50" screen, and 2 available 65" screen, 42"W x 72"H rolling stand w/ laptop tray)	\$100 each
<input type="checkbox"/> LED uplights (18 available, 15' + reach)	\$40 each
<input type="checkbox"/> Static spotlight or single moving light show (one T-light bar, uplights may be added)	\$150
<input type="checkbox"/> Follow spotlight - requires a technician (for use in the Theater)	\$150
<input type="checkbox"/> Gobo projector (for gobo size OD26.8mm ID24mm)	\$125
<input type="checkbox"/> Custom gobo for use with gobo projector (printed on transparency sheet)	\$100
<input type="checkbox"/> Wireless handheld microphone (5 available, requires mixer)	\$35 each
<input type="checkbox"/> Wireless lavalier microphone (5 available, requires mixer)	\$35 each
<input type="checkbox"/> Tabletop microphone stand (4 available)	\$25
<input type="checkbox"/> Spider box (3 available, provides additional electricity when necessary for DJ, band, catering, etc.)	\$50 each
<input type="checkbox"/> Portable speaker system	\$150
<input type="checkbox"/> Multi box (1 box with 6 connections available)	\$50
<input type="checkbox"/> Mixer (necessary for microphones)	\$150
<input type="checkbox"/> Museum audio system (3.5mm / 1/8" jack audio input only, music throughout the Museum)	\$150
<input type="checkbox"/> Video switcher (for use when multiple video sources are necessary)	\$150
<input type="checkbox"/> Museum audiovisual department laptop usage	\$50

# BUILD YOUR OWN PACKAGE

Customize the details of your event to match specific needs with an à la carte package.

## CUSTOMIZABLE DIGITAL SIGNAGE RESOURCES \*

<input type="checkbox"/> Exterior elevator signage (32"W x 15"H LED screens outside elevators on each level)	\$125 all levels
<input type="checkbox"/> Level 1 - Lobby video board (28"W x 7"H LED screen above Box Office counter - 21 total screens)	\$250
<input type="checkbox"/> Level 1 - Lobby LED ticker (runs length of Box Office counter in Lobby)	\$100
<input type="checkbox"/> Level 1 - Lobby flat-screen TV at service desk under stairwell (60" screen)	\$100
<input type="checkbox"/> Level 1 - Theater entrance flat-screen TV (60" screen)	\$100
<input type="checkbox"/> Level 1 - Ramp entrance screens	\$100
<input type="checkbox"/> Level 3 - Gems and Minerals Hall drop-down screen with projector	\$100
<input type="checkbox"/> Level 3 - Gems and Minerals Hall screen entrance signage (5 available)	\$150

\* Client is responsible for creating digital signage. Perot Museum will provide instructions and format. Visual signage format must be as follows and must be turned over to Perot Museum no later than two weeks prior to event date.

## SPECIAL SERVICES

<input type="checkbox"/> Museum Shop (open 2 hours during an event based upon availability)	\$750/flat rate
<input type="checkbox"/> Film (available with rental of Level 1 Theater)	\$500/showing
<input type="checkbox"/> Audiovisual technician (minimum of 2 hours, Museum equipment only)	\$50/hour
<input type="checkbox"/> Guest services member in exhibit halls (minimum of 4 hours per staff member)	\$30/hour
<input type="checkbox"/> Extra housekeeping staff (minimum of 4 hours per staff member)	\$35/hour
<input type="checkbox"/> Removal of dumpster in delivery dock area	\$800

## VALET PARKING SERVICES (OPTIONAL)

LAZ Parking Services

[jchamu@lazparking.com](mailto:jchamu@lazparking.com)

Valet is contracted separately. Client is responsible for paying the Museum for parking spaces utilized by the valet.



Photo courtesy of Jennifer Yarbro



Photo courtesy of Kassie Moore