



LPAT.ORG ▪ 1600 S WITHERS RD, LIBERTY, MO 64068 ▪ 816-439-4373

[Help Menu](#)

LPAT Rate Sheet

[Base Theater Rates](#)

[Optional Additions](#)

[Meeting Room Rates](#)

BASE THEATER RATES

Theater Lock-In Fees

	MON-THR	FRI	SAT	SUN
Lock-In Fee	\$300/day	\$500/day	\$900/day	\$600/day

NOTES:

- Once you **LOCK-IN** a date, A) it permanently belongs to you for your event; B) it cannot be challenged by any other organization; and, C) it does not expire from the [calendar](#).
- The Lock-In Fee paid for each date is non-refundable and cannot be transferred ('moved') to another date.
- Each Lock-In Fee is NOT an extra charge but is credited toward that day's final total charges unless the date is abandoned.
- Unless it is **LOCKED-IN**, every **PENCILED** date will eventually expire once it is less than 42 days (six weeks) away.
- You may **LOCK-IN** a penciled date A) as soon as you want, or B) because another organization [challenges](#) a date you want to keep; or C) because a penciled date is about to expire.

Theater Base Rental Rates

	MON-THR	FRI	SAT	SUN	Over Hours #
Day w/Extended Audiences *	\$1400/day	\$1600/day	\$1800/day	\$1700/day	add \$140/hr
Day w/Normal Audiences *	\$1100/day	\$1300/day	\$1500/day	\$1400/day	add \$110/hr
Day w/Empty House *	\$800/day	\$1000/day	\$1200/day	\$1100/day	add \$80/hr

* A day with an "Empty House" means the 700-seat main house area remains unused and empty; you do not allow any guests or performers to be seated in the house; all activity takes place onstage and backstage. A day with "Normal Audiences" means you allow performers or guests to be seated in the house during functions like rehearsals, practices, attractions, or similar functions that each last three hours or less. A day with "Extended Audiences" means the day features a showcase, competition,

conference, pageant, festival, gala, trade show, seminar, or similar extended function over three hours long.

“Over Hours” are optional and only apply under two conditions: 1) total time in the theater (first person in to last person out) is more than ten hours per day, or 2) time in the theater extends past midnight into the next day.

Each day’s rental rate includes the following:

- **All LPAT spaces** – full stage and wings, nearly 700-seat house, LPAT lower backstage dressing room, LPAT upper backstage dressing room, two backstage restrooms
- **Lighting system** – [ETC Gio 4000](#) control console; over 100 [ETC and Strand fixtures](#); 96 physical dimmer circuits at 2000 watts each; hundreds of control channels
- **One light system technician** – who serves as your primary lighting operator and onsite contact person
- **Crowd safety advisor** – present whenever attendees/viewers are in the house
- **Free public parking** – about 477 total spaces (Liberty Center: 237, Middle School: 146, Blackberry: 94)
- **Load-in / load-out access** – for one vehicle at a time near the stage loading entrance
- **Nightly cleaning service**
- **Basic equipment** – orchestra chairs, music stands, theater curtains, drop-down front projection screen
- **Marketing assistance** – link on LPAT’s website, poster/flyers displayed in lobby, press release assistance as needed
- **One “Event Info” desk in the top lobby** – for your [guest representatives](#)

Surcharges on Holidays or Short-Notice Requests

The costs to hire local freelance theater technicians for each event day is *significantly* higher on these twelve [observed holidays](#). The same is true for *any* date that an organization requests with less than three weeks advance notice, assuming it is even possible to offer services on such short notice.

Holiday or Short-Notice Day	MON-THR	FRI	SAT	SUN	Over Hours #
With Extended Audiences	add \$800/day	add \$800/day	add \$900/day	add \$900/day	add another \$80/hr
With Normal Audiences	add \$600/day	add \$600/day	add \$700/day	add \$700/day	add another \$60/hr
With Empty House	add \$400/day	add \$400/day	add \$500/day	add \$500/day	add another \$40/hr

“Over Hours” are optional and only apply under two conditions: 1) total time in the theater (first person in to last person out) is more than ten hours per day, or 2) time in the theater extends past midnight into the next day.

OPTIONAL ADDITIONS

Everything below is optional and added only if requested for your event

Free Online Ticketing

See LPAT’s [Online Ticketing Info Sheet](#) to get started.

- **Box office setup fees:** \$0.00
- **Ticket sales percentage fee:** 0%
- **Tickets sold online:** \$0.00
- **Tickets sold in-person by your crew:** \$0.00

Optional House Audio System

You may bring your own complete audio system (speakers, amplifiers, cables, mixers, processors, connectors, and so forth). Or, you may opt to use LPAT’s audio system.

	Any Day	Over Hours #
House Audio System	\$300/day	add \$30/hr

“Over Hours” are optional and only apply under two conditions: 1) total time in the theater (first person in to last person out) is more than ten hours per day, or 2) time in the theater extends past midnight into the next day.

LPAT’s audio system includes the following:

- **One audio system technician.** The tech makes all audio connections. They also operate all LPAT audio equipment as needed, or share control with you if requested.
- **All *installed* equipment.** This includes items like our overhead [line array](#) speaker clusters, [Yamaha QL5](#) digital mixing console with onboard digital processing, power amplifiers, digital audio snake, digital stage boxes, and Q-Lab digital media player. *Loose* rental items are charged individually, shown below.

Optional Audio System Additions

- **Microphone & Stand:** \$25/each/day (*max 2 handheld wireless, 21 wired*)
- **Audio Stage Monitor, Powered:** \$25/each/day (*max 6*)
- **DI Box:** \$5/each/day (*max 4*)

Optional Rigging Work

Rigging is the process of suspending any items overhead, usually over the stage and usually on an available batten. Items might include your backdrops, signs, decor, scenery, extra lighting, and so forth.

Description	Rate	Notes
Hang standard items on batten	\$10/item	Standard items include backdrops, signs, banners, lightweight scene pieces, decor, and similar items which are lightweight and ready to rig.
Hang specialty items	\$30/item	Specialty items include light fixtures, mirror balls, snow boxes, heavy panels/frames, anything electrified, and similar challenging items.
Clear a loaded batten for your items (and reset it later)	\$50/batten	The Stage Diagram shows all batten locations. Three battens are typically always available for your use. But, with sufficient advance notice and approval, it may be possible to clear one, two, or three more loaded battens before your arrival, giving you up to six.

Optional Live Fly Moves

Add this if you wish any of your rigged items to fly (move up or down) during one or more functions. A “Normal Function” is any rehearsal or practice or attraction lasting less than three hours.

Fly Moves During Extended Functions	\$300	functions lasting six hours or more
Fly Moves During Normal Functions	\$100	each function lasting three hours or less

Optional Light Focus Work

A light focus is the process of re-aiming individual stage lighting fixtures to cover general areas or specific spots. This type of overhead work is performed by LPAT techs. A focus may also involve inserting your gel color sheets or your gobo patterns. Complex focuses involve a re-hang; that is, physically moving overhead LPAT fixtures from one location to another, rather than just changing their aim.

Simple: aim fixtures; but no gels, no gobos, no re-hang	\$50/focus
Normal: aim fixtures; insert your gels or gobos; but no re-hang	\$100/focus
Complex: re-hang LPAT fixtures (and return them later); aim fixtures; add your gels/gobos	\$200/focus

Optional Lighting Items

- **FollowSpot Lights:** \$50/each/day (*max 2*)

- **Front-Projection Screen (14' x 14', fixed):** no charge (*max 1*) This screen is simply a large reflective fabric screen similar to those found in movie theaters. The screen is *not* a video projector or a video wall. Bring your own video projector or rent one locally.
- **Gel Sheets for light fixtures:** bring your own; or we can order gel for you at cost plus ten percent (*advance request required*)
- **Gobo Patterns for light fixtures:** bring your own; or we can order them for you at cost plus ten percent (*advance request required*)

Optional Theater Items

- **Intercom System:** no charge (*max 5 users*)
- **Conference Tables, 8 feet wide by 2.5 feet deep:** \$5/each/day (*max 10*)
- **Add Extra Chairs in House above the usual 678 permanent seats:** \$1/chair (*request up to 62 extra chairs to reach max capacity of 740*)
- **Yamaha Seven-foot Grand Piano:** \$60/day (*max 1*)
- **Speaker's Lectern:** \$20/day (*max 1*)

Optional Services

- **Sales Activity / Vendor Displays:** items may be sold and vendors may set up displays in these locations: A) inside any [Meeting Room](#); B) inside LPAT, including onstage, backstage, or in the house; or C) in LPAT's Side Lobby. No vendors or sales displays may be set up in the Top Lobby.
- **Cleanup of Resin Used On Stage:** \$75 fee for special floor cleaning
- **Alcohol Service Permit:** \$50 fee; application is required one month in advance to get City Counsel approval of your beverage caterer
- **Piano Tuning:** at cost, most recently around \$125.00
- **Closed-Circuit Video Monitor of the Stage (in LPAT dressing room):** no charge

Optional Hourly Personnel

- **Liberty Center Building Supervisor:** \$25/hour^{*}; added only if you request to leave after regular Center hours
- **Off-duty Liberty Police (Security):** call 816-439-4710 to schedule in advance; required only if you opt to present a 'risk' event
- **Non-Event Tech Staff:** \$25/hour/person^{*}, 4 hour min; added only if you submit an advance request for special tech-only activity inside LPAT on a date outside your event schedule

^{*} Hourly tech staff rates are 1.5 times higher when scheduled for more than eight hours per day or forty hours per week, or when a change of their schedule is requested with less than three weeks advance notice, *if* the change request can even be accommodated. Rates are 2.0 times higher on combinations of the above. On observed holidays, rates are at least 2.5 times higher.

OPTIONAL MEETING ROOMS

Everything below is optional and added only if you Lock-In meeting rooms for your event

Request Meeting Rooms

If not already done, submit a [Meeting Room Request](#) as soon as you believe extra space might be needed. It is always free to pencil rooms in advance and then release them later if not needed. However, it may be impossible to get any meeting room if not requested well in advance.

Meeting Room Rental Rates

If you already know the exact time range needed in each room, then pay the actual rental rates shown here. Doing this skips the need to pay any Meeting Room Lock-In Fees below. See [Meeting Room Diagrams](#) for the layout and relative size of each room.

	Hourly Rate	Portion of Total Space	Meeting Room Cancellations
Red Room	\$95.00	50%	Full refund is given if a written cancellation notice is received at least nine weeks in advance (email or text is fine). Once a Locked-In date is less than nine weeks away, the refund amount starts going down from 100% to 0% (no refund) at two or less weeks away. See Meeting Room Rental Info for more detail.
White Room	\$60.00	25%	
Blue Room	\$60.00	25%	
Red/White Room	\$145.00	75%	
White/Blue Room	\$115.00	50%	
Red/White/Blue Room	\$190.00	100%	
Liberty Center Building Supervisor: \$25/hour; added only if you request to leave after regular Center hours			
Long Cleanups: \$50/hour, but <i>only</i> added if extra meeting room cleaning goes beyond its normal one-hour limit			

Meeting Room Lock-In Fees

If you do not yet know the specific time range you want in each room, you may pay its Lock-In Fee instead. The Lock-In Fee will guarantee your desired date(s) in the room(s) until you eventually confirm the time range(s) you want which will be charged at the actual **Meeting Room Rental Rates** above. All Lock-In Fees you pay are applied as a credit toward the final charge.

	Lock-In a Midweek Evening guarantees hours <i>after</i> 3p*	Lock-In a Weekend Date guarantees the whole day	
	Mon, Tue, Wed, Thu or Fri	Sat	Sun
Lock-In All Three Meeting Rooms	\$300.00	\$900.00	\$600.00
Lock-In Any Two Meeting Rooms	\$200.00	\$600.00	\$400.00
Lock-In Any Single Meeting Room	\$100.00	\$300.00	\$200.00

* meeting rooms are available only *after* Liberty Senior Center exits the rooms each weekday by 3:00p

Meeting Room Capacities

See [Meeting Room Diagrams](#) for actual room dimensions.

	Open Floor	Chairs Only	Tables & Chairs
Red Room	250	200	130
White Room	125	100	65
Blue Room	125	100	65
Red/White Room	375	300	195
White/Blue Room	250	200	130
Red/White/Blue Room	500	400	260

Meeting Room Discount for Large Events

Once total meeting room rental charges equal at least \$1,000.00, a 10% discount is applied. For each \$100 above \$1,000.00, the discount gets better by another 1% off.

EXAMPLES:

- If total meeting room charges are \$1000, there is a 10% discount
- \$1100 = 11% off
- \$1200 = 12% off
- \$1300 = 13% off, and so on.

The max discount of 35% off is reached once meeting room charges equal \$3,500 or more.

All rates and available items and services above are subject to change without notice.